

Council Meeting
Tuesday, October 19, 2021
City Council Chamber
6:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – October 4, 5 & 6, 2021
 - EDA Commission – October 11, 2021
 - Planning Commission – October 12, 2021
 - Library Board – October 12, 2021
 - Park & Rec Commission – October 13, 2021
 - Regular Bills
2. Department Heads
3. Donation – Library – Friends of the Library
4. MN DOT Hwy 60 Corridor Presentation
5. Conditional Use Permit – 580 Opportunity Drive – Concrete Plant in I-1 District
6. Personnel
 - Street Foreman Position
 - Shared Electric Inventory Clerk/Sr. Administrative Assistant Position
7. New Business
8. Old Business
9. Contractor Payment – Astech Corp – 2021 Airport Crack Seal - #1 \$24,065.00
10. Council Comments
11. Adjourn

**City Council
Windom Community Center
October 4, 2021
6:00 p.m. Budget Work Session**

1. Call to Order:

The City Council budget workshop\meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, Jenny Quade, James Nelson, Jayesun Sherman and Lisa Farag

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Cheryl Ulferts, Finance Director/Controller; Andy Spielman, Building Official; Dawn Aamot, Library Director; Tim Hogan, Recreation Director; Spencer Winzenried, Community Center Director; Scott Peterson, Police Chief and Ben Derickson, Fire Chief

3. 2020 Budget – Presentation of Capital Requests Impacting the Tax Levy:

Nasby gave a brief overview of the process as the Council will be reviewing the operational budgets and Capital items tonight from those funds that impact the tax levy. On October 6th the Council would have a workshop to hear the operational budget information Capital requests from the Enterprise funds, which do not impact the tax levy.

Arena

- Revenue is lower due to fewer horse and livestock shows along with some COVID after-effects. Expenses are about the same as prior years.
- CIP items include a future outdoor riding rink, but would be an item to seriously consider if the decision is made not to use the indoor Arena rink for house and livestock shows. The Parks & Recreation Commission would be discussing costs and revenues from the horse shows. It is possible revenues from other types of events would make up for the loss in addition to cost savings from not installing the clay\sand floor and clean up.

Recreation

- Largest operational budget change is taking over ballfield prep from the Streets\Parks Department, which consists of seasonal help expense moving from that Dept to Recreation.
- No CIP request for 2022.

Pool

- Expenses about the same, with the exception of maintenance being higher as this is a painting year. The property insurance costs are up from 2021. Some maintenance items are being completed as required by the State inspector.
- The large CIP request will be when a new or renovated pool occurs.

Preliminary

Parks

- Nasby filled in for Cooley and reviewed the budget requests.
- Operational budget higher for the change is personnel costs.
- Funds were moved from other line items to put more in maintenance of structures in operations. Not all funds in prior years have been spent in the maintenance fund.
- Capital items included Kastle Kingdom is showing its age and will be very costly and playground fund are needed. Money is requested for parking lot and trail improvements. Funds are already budgeted for the Island Park restroom and shelter so something should be constructed in 2022. Last year this project was put off due to building material prices.
- Jones asked about sprinkler heads at the Windom Rec Area and if the Parks Dept could carry over unused funds from year to year. Nasby replied the sprinkler heads were not requested by the Department Head and unused funds are put back into the General Fund at year end. The Council could then re-designate them for Parks if they chose.

Streets

- Nasby filled in for Cooley and reviewed the budget requests.
- Change to Personnel due to seasonal help for ballfield prep was moved to Recreation. Also, the maintenance line shows \$30,000 less, but this is seal coating and is now in Capital. State funds of approximately \$75,000 that will be added to street maintenance.
- The annual CIP request for funding to replenish the Equipment Replacement fund is \$25,000.
- Top priority is two new trucks. Cost for the trucks from the State contract is being worked on. There is an ability to finance these over several years.
- A trailer purchase for \$10,000 was requested but not previously funded. The Department has a request into the Council for the October 5th meeting as prices are going up.
- A loader snow plow and a ¾ ton pick-up are also requested in the CIP.

Community Center

- The budget is similar to last year, but revenues have been going up.
- In 2022 they are asking for \$10,000 to replace another A\C unit as the units are breaking down after 20 years. Some were replaced, but a few other old units remain
- Their other CIP request is to continue to add funds to the equipment replacement reserve amounting to another \$10,000. The current reserve\replacement fund for equipment and mechanical systems at the Center has just over a \$50,000 balance.
- The gym walls need some touch-up repair and painting. The floor has some bubbling, but they have been able to repair\patch. The dance floor inter-locking system is not working well, but they have been getting by.
- He and the Community Center Board have had discussions with the Library Director and Library Board about a future plan to share space and staffing, which would also allow for some expansions of service offerings to the community.
- The flat roof and pitched roof were replaced last year and work completed to do crack-filling and seal-coating of the parking lot.

Building/Zoning

- Revenues estimated to be the same as in 2021. Very little change in the operational budget due to personal and supplies expense changes.

Preliminary

- No CIP requests for 2022 as funds remain in the Blighted Homes account.
- Jones said he would like to see more funds in the Demolition program if needed and they could come back to the City Council and request funding if needed.
- Quade asked if some future discussion or considerations could be given to hiring a PT position to do nuisances as a way to not take time away from Building inspections.

Police

- Operational budget was up due to the hiring of the police officer, which is 50% covered by the Hospital, and vehicle leases.
- The vehicle leases from the State now came with a mileage limit so they went to Enterprise where there was unlimited mileage and were credited for some equity. Short-term costs increased but over the long-term this will be financially beneficial to the City.
- CIP requests are for radio replacement and weapons cameras. The need to have communications and video is paramount to law enforcement.
- The partnerships with the ALC and Windom Area Health are going well.
- Jones complimented the Chief for all the Department's work and the partnerships.

Mayor Jones recessed the meeting for a 10 minute break.

Library

- Expenses were up slightly with no changes at the Library.
- CIP requests included the need for on-going computer replacement and upgrades. The remodeling of the building continues in the back work room and the Friends of the Library are going to provide some funds to help with the project.
- Jones asked if the shared location\services with the Community Center had been well received by the Library Board. Aamot said the support is mixed and she is the one who brought it up as a way to look at providing the best service to residents.

City Office

- Expenses for personnel are the same as 2021. This fund covers a small percent of City Hall staff for activities not related to enterprise funds or specific project administration.

City Hall

- This budget is for the building only so the budget has not changed as the costs for utilities is consistent year to year.
- The roof project will be bid for 2022 and just over \$62,000 has been already allocated to the project.

Airport

- Little change in the operational budget as the Airport is self-sufficient with the exception of capital projects.
- Capital includes AWOS tower rehab and credit card reader software updates. The pavement management and credit card software will be covered by State and Airport operational budgets. The request to the General Fund is for \$8,500 to pay the local match.

Fire

- No change in the operational budget.

Preliminary

- The fleet of trucks is getting older and needs significant upgrades and it took 16 months to get the last truck. No FEMA grants have been awarded, but will keep trying.
- Unit 21 (rural pumper) has major mechanical issues so the City engine is now sent on rural calls as well. Replacement cost is \$443,450 at this time.
- Unit 22 (city engine) is due for replacement and the department wants to get a used platform truck at an estimated cost of \$300,000 to \$350,000.
- The six wheeler is 15 years old and needs to be replaced as does the boat which was purchased in 1985. Estimated cost \$30,000 to \$35,000.
- The first response truck is on the replacement list for 2022. Cost \$70,000 to \$75,000.
- The boat is over 20 years old and would cost \$10,000 to \$15,000 to replace.
- The light tower is still okay.
- Would like a tool to replace hose fittings which is \$7,000 but will produce long-term savings in hose purchases.
- Turn-out gear is to be replaced every 10 years. The request is to replace all in three years and then have an on-going replacement program of three sets per year.

Mayor/Council and Elections

- The Mayor/Council budget was the same as in 2021, but the change shown is the amount of the hotel/motel tax that gets passed through to the CVB. This budget was adjusted to show a more accurate estimate of this tax transfer.
- There is \$7,000 budgeted for the General Election in 2022. This is an increase from 2021 as no election was scheduled or held.
- Jones asked why the hotel/motel tax and payment to CVB comes out of the Mayor/Council budget. Nasby replied that he did not know the history as that was the way it has been done for 20+ years.

Multi-Department

- Telecom handles all the City email and network issues. They are requesting that the hardware and software be upgraded. The cost is estimated to be \$73,000 with about a 50/50 split between Telecom and other Departments. There is \$24,000 in the multi-department fund which can be used for the non-enterprise share, but this fund will need continued annual contributions so funds are there for the next upgrade.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:15 PM.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**Regular Council Meeting
City Hall, Council Chamber
October 5, 2021
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, Jayesun Sherman,
James Nelson, Jenny Quade and Lisa Farag

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police
Chief; Jason Sykora, Electric Superintendent; Spencer
Winzenreid, Community Center Director and Cheryl Ulferts,
Finance Director

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – September 21, 2021
 - Parks & Recreation Commission – September 15, 2021
 - Telecom Commission – September 27, 2021
 - Utility Commission – September 22, 2021
- Exempt Gambling Permit – Windom Youth Hockey Association
- Regular Bills

Motion by Quade second by Nelson approving the Consent Agenda. Motion carried 5 - 0

5. Department Heads:

None.

6. Donation – Windom Ambulance Service – Compeer Financial Fund for Rural America:

Jones said that the donation is for \$3,000 to the Ambulance and thanked Compeer for their gift.

Council Member Grunig introduced the Resolution No. 2021-80, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM COMPEER FINANCIAL FUND FOR RURAL AMERICA FOR THE WINDOM AMBULANCE DEPARTMENT " and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Sherman, Nelson, Grunig, Farag and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

7. Resolution – Power Plant Fuel Tank Replacement Project Bid Award:

Jason Sykora, Electric Superintendent, said that the current fuel tank is a 50,000 gallon underground, single-walled unit that was installed in 1978. State regulations on fuel tanks and testing has become much stricter. The Utility does not have the need for a large tank anymore due to less generation so less fuel is stored so it does not go bad. The upcoming testing procedures will only work if the tank is over half full. The Minnesota Pollution Control Agency (MPCA) really does not like underground tanks, especially ones of this age. The standards being used are the same as that for a fuel station. So, the Utility Commission has approved moving ahead with the removal of the underground tank and installation of a new above ground tank which is up to current MPCA standards. This project has been engineered and was recently bid. The Utility Commission is recommending that the low bid from Minnesota Petroleum Services be awarded.

Council Member Sherman introduced the Resolution No. 2021-81, entitled "A RESOLUTION AWARDING THE CONTRACT FOR THE WINDOM POWER PLANT FUEL TANK REPLACEMENT PROJECT" and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Nelson, Quade, Farag, Grunig and Sherman. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. Highway 60/71 – Corridor Study Contract Amendment #2 :

Jones said that this study was primarily funded by MN DOT for the Highway Corridor study, but since the City had some funding involved we needed to sign off on the amendment.

Nasby added that the amendment is to extend the timeframe for the completion of the study, which is the second extension due to COVID, and the scope of the project was also expanded slightly. No additional costs to the City of Windom for the contract amendment. He noted a public open house is coming up on October 26th for businesses and citizens to review the study concepts.

Motion by Sherman second by Nelson to approve amendment #2 for the Highway 60/71 Corridor Study. Motion carried 5 – 0.

9. Resolution Calling for a Public Hearing – 2021 Miscellaneous Special Assessments:

Jones noted that these Special Assessments are for mowing, snow removal and fire calls. He asked if the property owners are notified and can pay before the assessments go to tax rolls. Nasby replied that letters are sent to each of the property owners and the amounts can be paid before year end if the owners do not want the charges to go on the assessment.

Council Member Sherman introduced the Resolution No. 2021-82, entitled "RESOLUTION DECLARING THE COSTS TO BE ASSESSED, ORDING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE 2021 MISCELLANEOUS SPECIAL ASSESSMENTS" and moved its adoption. The Resolution was seconded by Farag and on roll call vote: Aye: Sherman, Farag, Quade, Nelson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Street Department – Trailer Purchase:

Nasby said that the Street Department is requesting permission to purchase a trailer to haul equipment. The Capital request had previously been made, but was not funded. The Department cites a need for the trailer and impending price increases as the reasons to act prior to the next year's budget. They are asking that the City Council either forward fund the purchase out of

2022 funding or re-allocate funds to the Department that were obtained through the sale of Street Department equipment that was sold at the recent auction, which amounted to about \$21,000.

Sherman concurred that he re-use of the Street Department auction proceeds for the trailer is reasonable and would support that request.

Motion by Sherman second by Quade to transfer \$9,720 from the General Fund to the Street Department for the purchase of an equipment trailer. Motion carried 5 – 0.

11. Audit Engagement Recommendation:

Cheryl Ulferts, Finance Director, said that the Council had requested that a Request for Proposals be done to solicit interest and pricing for the City audit work. The RFP had five responses. She has researched the firms and is recommending Schlenner Wenner & Co. for the City of Windom on a five-year engagement. She contacted their references and spoke to other communities about their services. She feels they have the experience and ability to conduct the City's audit.

Grunig asked how long Schlenner Wenner & Co. has been in business. Ulferts said she did not have an exact number, but it was over 25 years and they recently purchased another firm.

Sherman asked about cost savings? Ulferts said that the cost saving would have been \$3,000 from our 2020 price, but the new price is \$8,000 less than what had been quoted for 2021.

Motion by Grunig second by Nelson to select Schlenner Wenner & Co. for the City audits on a five-year engagement. Motion carried 5 – 0.

12. Personnel Committee – Street Foreman Wage Adjustment:

Jones said that he missed the Personnel Committee meeting, but did let the members and City Administrator know he is not in favor of the proposed wage adjustment.

Grunig said the foreman position has been vacant since May 2021. The position was initially offered to the internal candidate who turned it down based on compensation. Advertising for the position did not yield any other candidates that would be a good fit. The Personnel Committee has discussed this situation and had discussions with the union (IBEW). A Letter of Agreement was completed between the City and IBEW and is included in the Council packet.

Motion by Grunig second by Quade to approve a \$0.75/hour wage adjustment for the Street Foreman position at the top of the scale and to approve the letter of agreement with IBEW. Motion carried 5 – 0.

13. New Business:

None.

14. Old Business:

None.

Preliminary

15. Council Comments:

Sherman noted the Employee Appreciation Event on Friday, October 8th and thanked employees for their work on behalf of the citizens of Windom.

Nasby thanked the City Council members and staff for all the time put into the budget workshops this past week.

16. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 6:55 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

**City Council
Windom Community Center
October 6, 2021
6:00 p.m. Budget Work Session**

1. Call to Order:

The City Council budget workshop\meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Marv Grunig, Jenny Quade, James Nelson, Jayesun Sherman and Lisa Farag

Council Absent: None

City Staff Present: Steve Nasby, City Administrator; Cheryl Ulferts, Finance Director; Ryan Anderson, Water\Wastewater Superintendent; Jason Sykora, Electric Superintendent; Drew Hage, Development Director; John Nelson, Liquor Store Manager; Jeff Dahna, Windomnet General Manager and Tim Hacker, Ambulance Director

3. 2020 Budget – Presentation of Capital Requests Impacting the Tax Levy:

Jones said this meeting is to hear the operational budget information Capital requests from the Enterprise funds, which do not impact the tax levy.

Water

- Anderson said that revenue and expenses are steady from last year with no big changes to any line items.
- Capital requests are for routine items such as pump replacements, distribution line fixes and small equipment.
- 2022 is the second year of a 1% annual rate increase to keep up with inflationary costs.

Wastewater

- Revenue will be slightly higher due to user fees for volume. Over the last 3-4 years rates were increased 4.25% - 4.5% annually to build up the rate needed for debt service on the new plant. The Utility Commission is currently working on rates and negotiating with Hylife on their contractual rate, but he anticipates the rate increase for 2022 to be around 2% for inflationary costs and chemicals.
- Expenses for most everything is similar to last year with the exception of chemical supplies. The new plant requires more treatment to meet the more restrictive discharge limits imposed by the State.
- Capital requests are for routine items such as pump replacements, collection system fixes and small equipment.

Economic Development Authority

Preliminary

- Hage said EDA operational expenses were up some for legal fees due to more projects underway and the property\casualty insurance premiums went up.
- The DEED redevelopment grant will be a pass through for the Cemstone demolition.
- The spec building had some roof repairs needed, but it is now rented and producing income for the EDA, which will be used to pay for the repairs and property taxes.
- TIF 1-17 in the NWIP has been decertified and that tax base is now shared with the City, County and School. TIF 1-19 is still active and funds committed to projects. A TIF spending plan will be coming to the Council for excess TIF 1-19 funds for re-use in redevelopment.
- CIP projects include the Cemstone redevelopment, new cul-de-sac between Dollar General and the Car Wash and future infrastructure for the south part of the NWIP if a business were to purchase a lot.

Liquor

- John Nelson said that revenue is trending slightly lower than 2020, which was a high revenue year due to people staying home because of COVID.
- Expenses are tracking sales volume and other costs the same as last year.
- The transfer to the City is \$100,000 annually, which is \$30,000 to the Emergency Services Facility and \$70,000 to the General Fund.
- Their CIP includes some minor landscaping maintenance and equipment fund in case something goes down during the year.
- The discussion on a new liquor store continues with a 2023, at the soonest, timeframe as more review is needed, construction drawings, bidding, etc. which would push the project past 2022.

Telecom

- Dahna noted that both revenues and expenses are very similar to last year. Cable TV revenue is going down while internet is going up. There are now about 1670 internet customers.
- The new staff person is working out well.
- Conversions to the giga-centers for managed wi-fi service is continuing so the service can be converted to video streaming. The vendor has been able to get Sioux Falls channels and this will be offered as an add-on. The Telecom Commission is working on packages and pricing, which will be competitive or maybe lower than the current packages.
- CIP requests include Cisco Transport equipment, a fiber trunk improvement from the NOC to N. Highway 71 and increasing fiber capacity on Co. Road 13/15 up River Road towards the County landfill. Priority would be the Cisco equipment and Co. Road 13/15 fiber.

Ambulance

- Revenue is projected higher due to more calls. YTD is 858 calls versus 709 YTD in 2020.
- Seeing more Advanced Life Support (ALS) runs which require a nurse, these expenses are cutting into revenue as Medicaid and Medicare only pay a percentage of the fees.
- CIP includes radios and pagers if needed. They have the deliberator equipment checked out each year, but if something were to go bad it would need to be replaced.

Preliminary

- Jones asked about EMT recruitment and if a full-time Ambulance Director will be needed in the future. Hacker replied that the time is coming for these changes and he has started looking into it with the City Administrator.

Nasby asked if the Council wanted to get into the Capital requests from the tax-supported Departments or if another workshop were needed. Consensus of the Council was to plan another budget meeting for late October or early November to discuss these requests.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:55 PM.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
OCTOBER 11, 2021

1. Call to Order: The meeting was called to order by President Clerc at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Rick Clerc, Marv Grunig, and James Nelson. Absent: Ryan McNamara and Nancy Wepplo.

Also Present: EDA Staff – Drew Hage, EDA Executive Director, and Mary Hensen, Admin. Asst.; Mayor Dominic Jones; City Administrator Steve Nasby; Cottonwood County Liaison Kevin Stevens; and Rahn Larson (Citizen).

3. Approval of Minutes: September 13, 2021:

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on September 13, 2021. Motion carried 3-0.

4. Cemstone & EDA Purchase Agreement

A. Cemstone Property – South Cottonwood Lake: Director Hage reported that a Purchase Agreement reflecting the terms in the signed Letters of Intent has been developed and has been reviewed by the City Attorney. Cemstone's Attorney is reviewing the Purchase Agreement.

Director Hage reviewed his communications with Brian Bosshart and Dennis Rode (owners of the adjoining "Bosshart Property" - Parcel No. 25-025-0201) concerning the utility easements crossing the Cemstone Property to serve the Bosshart Property. Brian and Dennis have been supportive of the Cemstone Redevelopment Project and are reviewing the vacation agreement.

Director Hage displayed a map of the property to be retained by Cemstone for construction of a patio home and duplex or two patio homes, property to be retained by the City (former quarry), property owned by Brian Bosshart and Dennis Rode, and the property to be developed by a private developer.

B. EDA Property – North Windom Industrial Park: There is a public hearing scheduled for Tuesday, October 12th, before the Planning Commission concerning the conditional use permit to allow construction of a concrete plant in an I-1 Zoning District (NWIP). Director Hage and representatives from Cemstone will be present at that meeting.

C. Closed Session – Land Negotiations and D. TIF Spending Plan

i. Parcels: 25-556-0060 & 25-556-0130

ii. Parcels: 25-025-0200 & 25-025-0201

Director Hage stated that the purpose of the closed session is to discuss potential projects on the Cemstone Property that impact the value of the property and financing options the land purchase, including the TIF Spending Plan.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to go into Closed Session. Motion carried 3-0.

President Clerc closed the meeting to the public at 12:11 p.m. Present for the closed session were Commissioners Nelson, Grunig, and Clerc; Director Hage, Mayor Jones, City Admin. Nasby, Liaison Stevens, and Admin. Asst. Hensen.

Motion by Commissioner Nelson, seconded by Commissioner Grunig, to come out of closed session and authorize the EDA President to reopen the meeting to the public. Motion carried 3-0.

President Clerc reopened the meeting to the public at 12:46 p.m.

Director Hage provided a summary of the closed session and advised that the Board went into closed session to discuss the purchase price in the LOIs and Purchase Agreement, the reserved utility easement which impacts the value of the Cemstone property and when it could be developed, and discussions with Brian Bosshart and Dennis Rode regarding vacation of the easement if sewer and water is extended to their property by December 31, 2025. The EDA Board is planning to review the Purchase Agreement at the November EDA Meeting.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to call for a public hearing for Monday, November 8th, at the EDA Meeting which begins at 12:00 p.m. on the proposed sale of Lot 1, Block 2 and the South 50 Feet of Outlot "A" to Cemstone Concrete Materials, LLC. Motion carried 3-0.

Director Hage reviewed the demolition bid schedule and the RFP timeline.

5. EDA Spec Building

A. Lease with HyLife Foods Windom: Director Hage reported that HyLife Foods Windom has agreed to lease the EDA Spec Building for seven months commencing on October 1, 2021. After the seven-month period, the lease will automatically renew monthly until either party provides a 30-day notice to exit the lease. The Board reviewed the terms of the lease. The rental rate is \$8,026.67 per month which is similar to the rental rate for prior leases for the building. Director Hage noted that this lease will provide an opportunity for the EDA Spec Building to be utilized until the apartment building(s) is completed. Director Hage advised that the EDA Board needs to ratify the actions taken concerning this Lease and authorize the EDA President to sign the lease.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Lease of the Spec Building to HyLife Foods of Windom and authorize the EDA President to sign this Lease. Motion carried 3-0.

B. Apartment Project Update: Director Hage informed the Board that the Option Agreement with the Lakeside Development Group has not been signed. He discussed other options for development of the apartment on the property. Director Hage provided an overview of a grant possibility for workforce housing. It was the consensus of the Board to authorize Director Hage to continue negotiations with other developers for the sale of the Spec Building property for a new apartment building project.

C. Closed Session – Land Negotiations (if needed)

1) Parcel: 25-839-0075: No closed session was held.

6. River Bend Phase II

A. EDA Property – Private Developer Offer: Director Hage displayed an aerial of the property and advised that the EDA has been discussing a potential project on this property with a developer. Sufficient property needs to be retained by the EDA for the Liquor Store in the event of River Bend Liquor Store's expansion of its current store. The Liquor Store would like to retain 40 feet south of the Liquor Store parcel and also an area to the east for parking. Director Hage reviewed potential easement areas for the Phase II property.

B. Closed Session – Land Negotiations**1) Parcel: 25-710-0062:**

Director Hage stated that the purpose of the closed session is to discuss the potential sale of Phase II of the River Bend Center property.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to go into Closed Session. Motion carried 3-0.

President Clerc closed the meeting to the public at 1:02 p.m. Present for the closed session were Commissioners Nelson, Grunig, and Clerc; Director Hage, Mayor Jones, City Admin. Nasby, Liaison Stevens, and Admin. Asst. Hensen.

Motion by Commissioner Nelson, seconded by Commissioner Grunig, to come out of closed session and authorize the EDA President to reopen the meeting to the public. Motion carried 3-0.

President Clerc reopened the meeting to the public at 1:21 p.m.

Director Hage provided a summary of the closed session and advised that the EDA Board discussed selling the parcel south of the Liquor Store to a private developer, except 40 feet directly south of the Liquor Store and a tract to the East of the Liquor Store which will be retained for the Liquor Store's potential expansion and parking area.

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to call for a public hearing for Monday, November 8th, at the EDA Meeting which begins at 12:00 p.m. on the proposed sale of River Bend Center Phase II. Motion carried 3-0.

7. Community Venture Network (CVN)

A. Membership Renewal: Director Hage discussed renewing the EDA's membership in the CVN for another year for the membership fee of \$3,500. The membership fee is split with Worthington. He also discussed potential future options for marketing.

It was the consensus of the Board to renew the CVN Membership for another year for the membership fee of \$3,500.

8. Small Cities Development Program

A. Lien Modification Request: Director Hage advised that Joel Hollerich from the Southwest Minnesota Partnership contacted the EDA and reported that the SCDP loan for a property at 669 Drake Avenue needs to be increased for completion of the bathroom project at the home. The proposed new shower needed to be exchanged for a custom shower that would fit in the space allowed in the bathroom. The homeowner is paying 30% of the cost of the new shower and the SCDP share would be 70%. These are the typical percentage shares in this program. The homeowner's initial loan was \$8,942.00 and the amount of the loan needs to be increased by \$1,400 for a total loan of \$10,342.00. *(The average loan for an SCDP project is \$18,200.)*

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the increase of \$1,400 in the SCDP Loan for the above project and to authorize the Mayor to execute the Lien Modification Agreement evidencing the increase in this SCDP loan. Motion carried 3-0.

There was a brief discussion on the notices that had been provided to homeowners in the target area concerning the Small Cities Development Program. Potential other methods to increase notice to homeowners in the target area and increase participation in the program were also discussed.

9. New Business and Unfinished Business: None.
10. Miscellaneous Information
 - A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the August 2021 financial reports submitted by Van Binsbergen & Associates.
11. Adjourn: On consensus, President Clerc adjourned the meeting at 1:29 p.m.

Attest: _____
Drew Hage, EDA Executive Director

Rick Clerc, EDA President

**CITY OF WINDOM
PLANNING COMMISSION
MEETING NOTES
OCTOBER 12, 2021**

1. Call to Order: The meeting was called to order by Commissioner Baloun (acting Chairman) at 7:01 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Jared Baloun, Ben Byam, Carol Hartman, and Jeremy Johnson.

Absent: Marilyn Wahl, Brett Mattson, Lorri Cole, and Brandon Pletcher.

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen; Mayor Dominic Jones (Liaison); Drew Hage, EDA Development Director; Alex Olin and Nathan Hoffman from Cemstone Concrete Materials, LLC; and Rahn Larson (Citizen).

A quorum was not present. Those present received the following information concerning the agenda items scheduled for the meeting.

3. Approval of Minutes: August 24, 2021

4. Public Hearing

A. 7:05 P.M.: Zoning Application – Cemstone Concrete Materials, LLC

Owner: EDA – 580 Opportunity Drive

(Conditional Use Permit – Concrete Plant – I-1 District)

Zoning Admin. Spielman advised that the EDA of Windom and Cemstone Concrete Materials, LLC submitted a joint application to allow installation of a concrete plant in an I-1 Zoning District on Lot 1, Block 2 and the South 50 Feet of Outlot “A” of the North Windom Industrial Park Subdivision. The existing use of the property is grassland-ag land. The City Code lists manufacture, processing, and fabrication of concrete as a permitted use in the I-2 District. The proposed use is not listed as a permitted or conditional use in the I-1 District. However, the City could allow a concrete plant in the I-1 District pursuant to Section 152.152 for “all other uses”. The Planning Commission had received aerials of the site and a site plan.

Director Hage advised that the site plan is simply a draft. The parties are seeking approval for Cemstone’s proposed use of the property. He said that they are not seeking a variance of any setbacks, etc. Director Hage reiterated that a complete layout and more detail will be provided at the time of the building permit application. He stated that the project will meet setback and other building code and City code requirements. In response to a question concerning whether the roads in the industrial park were constructed to support the weight of concrete trucks, Director Hage said that he had discussed the project with Street Superintendent Brian Cooley. There will be straight in and straight out routes for the trucks. Director Hage said that Brian did not have any concerns with Cemstone’s proposed use of the streets in the industrial park.

The following information was presented or provided by Alex Olin, an Environmental and Engineering Manager from Cemstone, in response to questions. The layout of the current plant on Cottonwood Lake Drive is something they inherited. The new plant will have a smaller footprint. There will be a parking lot by Commerce Boulevard.

Dust Control: Much of the site will be paved; the plant and load-out area will have dust collection systems; for any area that is not paved, they will have water trucks, etc. for dust control. The southeast corner of the property will not be paved. In response to a question as to what authority the City would have if the dust control is not maintained, Director Spielman advised that the City does have some regulation in the City Code’s industrial performance standards regarding air pollution by fly ash, etc. Any violation of the City Code would be a misdemeanor and referred to the City Attorney for further action. The MPCA also has regulations regarding air pollution which are more stringent.

Traffic flow will be right-in, right-out. The trucks will turn right from Commerce Boulevard into the Cemstone site and will turn right onto Opportunity Drive (south of the property) to leave the plant site. The area from the loadout to the driveway on Opportunity Drive will be paved so as not to haul materials out onto the road.

Recycling Water: Cemstone will recycle water onsite. They are recycling water at all of their new plants and are retrofitting existing plants to recycle water.

Stockpiling of Materials: There will be large concrete block (bunkers) to store stockpiles of materials on the north side. They will be hauling in sand and rock from multiple locations. They need specific types of sand and gravel for concrete and these materials have been washed prior to hauling them to the plant site. They try to minimize the hauling and will only haul in what the bunkers can hold.

Retention/Detention Pond: The pond will be on the north side of the property. The pond will be designed by a civil engineering firm this winter and will meet MPCA and construction storm water standards. (Mr. Olin stated that the civil engineering firm is backlogged and that is why they didn't have more detailed plans to submit at this time.) Cemstone will collect stormwater and hold on site.

Cleanout of Trucks: The clean out location for the trucks is on the east side. They will use recycled water to wash out trucks.

Screening: Aggregate bunkers will be screened. They will have a sign for the plant on the property. They do not want to screen the rest of the site as they want to showcase their products.

Mayor Jones said that he had visited a Cemstone plant site in Mankato and he was amazed at the efficiency that they are building into the plants now—no waste and reuse of water.

Zoning Admin. Spielman advised that notice of the public hearing had been published in the newspaper and provided to adjoining property owners. He reported that he had not received any calls or comments from anyone concerning the application for the conditional use permit. No one was present in the audience to comment on the application. He referenced the criteria included in the City Code for the granting of a conditional use permit.

It was the unanimous consensus of the Commissioners present that the conditional use permit for a concrete plant in an I-1 District (the North Windom Industrial Park) should be approved. Zoning Admin. Spielman advised the representatives from Cemstone that the City Council would be reviewing this application at the Council Meeting on Tuesday, October 19th.

5. Shoreland Ordinance – Side Yard Setback - Discussion: This matter had been discussed by the Planning Commission at prior meetings. The current side yard setback for lots in the Shoreland District is 20 feet on each side. Director Hage provided a presentation proposing that the side yard setback in the Shoreland District be removed to allow the side yard setback to revert to the Code for the underlying zoning district (which is R-2). In response to a request from the Planning Commission, Director Hage contacted the Cities of Fairmont, Worthington, and St. James to find out if they have a side yard setback specifically for the Shoreland District. None of these cities have a specific side yard setback for the Shoreland District and instead use the side yard setback set for the underlying zoning districts. He indicated that none of those cities expressed any difficulty with the side yard setback used in their Shoreland Districts. The DNR has no recommended side yard setbacks. Director Hage advised that the DNR is most concerned with setback from the high water mark and lot coverage (density). Director Hage related information from his conversations with developers who prefer the reduced side yard setback. The EDA Board, based on the marketability of the lots, made a recommendation in support of the side yard setback from the underlying zoning district. Director Hage reviewed a chart which compared the side yard setbacks under the current code with those of the R-2 Zoning District for different sizes of lot frontages.

Building & Zoning Staff reiterated that the Shoreland District also covers riparian and non-riparian lots within 300 feet of Perkins Creek and the Des Moines River. The structures on many of these lots were in place prior to

the adoption of the current Zoning Code and are non-conforming for side yard setback pursuant to the Code. Portions of Zoning Districts A-O, I-1, R-1, R-2, R-3, and B-2 are covered by the Shoreland District. The Commissioners discussed the matter further. Some were in favor of the change. Others wanted houses to be further apart and wanted to retain the current side yard setback in the Shoreland District. Zoning Admin. Spielman advised that to change the City Code would require an amendment of the ordinance and two readings of the proposed amendment by the City Council prior to approval. The ordinance amendment would then take effect after publication in the newspaper. The consensus of the Commissioners present was split on this issue.

6. Heinold – CUP – Update: Zoning Admin. Spielman reviewed the history from 2018 of the conditional use permit for Heinold Hog Markets LLC (“Heinold”) concerning the construction of an addition on their property at 2720 Highway 60 East in a B-2 Zoning District.

The Commissioners received copies of the Minutes from the August 14, 2018, Planning Commission Meeting containing the discussion regarding the CUP. At that meeting, the Planning Commission held a public hearing on Heinold’s CUP application. Neighbors from the residential area to the east of the property were present and asked that a fence be constructed on the Heinold property to help mitigate noise and odor. After further discussion, the officials from Heinold requested that instead of a fence, they be allowed to plant trees and shrubs. The Planning Commission recommended approval of the CUP upon the following condition: “That officials of Heinold Hog Markets, LLC work with the Building & Zoning Official Andy Spielman for approval of a plan for planting hedgerows of trees and honeysuckle bushes on their property adjoining the highway and, where possible, along a portion of the property along the Southwesterly property line for purposes of helping to mitigate noise and directing odors up; said plantings to be completed before freeze-up this fall”. On August 21, 2018, the City Council approved the CUP with the condition recommended by the Planning Commission. The trees and bushes were planted that fall.

However in 2021, Heinold sold the property to HyLife Foods of Windom who removed the trees and bushes. Subsequently, the City received complaints from the residential area to the east of the property concerning noise and odor.

Zoning Admin. Spielman contacted HyLife Foods of Windom concerning their plans to comply with the condition to mitigate noise and odor coming from the former Heinold property. The options proposed by HyLife included:

1. Install 6’ Tall Chain Link Fence with Privacy Screen
 - a. Screen Color can be black or green depending on the City’s preference.
2. Install 6’ Tall Chain Link Fence with Privacy Slats
 - a. Slat Color can be black or green depending on the City’s preference.
3. Install 6’ Tall Wooden Privacy Fence with 5-1/2” X 6’ Boards
 - a. Color would be natural wood.

Zoning Admin. Spielman displayed an aerial showing the proposed location of the fence. The proposed fence would be 240 feet along the highway and an additional 80 feet along the west side of the property. After Heinold leaves the property, the future use would need to be a use that is allowed in the B-2 District or HyLife would need to apply for a conditional use permit for a new use. There was a discussion concerning the length of time that Heinold may be operating on the property. The Commissioners present discussed the options available.

After further discussion, it was the consensus of a majority of the Commissioners present that HyLife should install a 6 foot tall chain link fence with solid color privacy slats, in black or green, with no wording or script on the slats.

7. Unfinished Business

A. Land Use Code Review – Update: Zoning Admin. Spielman reported that Rose with Bolton & Menk indicated that they are still working through the definitions, verifying that the code language is not duplicated or contradictory, and meets State Statutes. The plan is to bring the proposed revisions to Staff for review and then bring the recommendations to the Planning Commission. He believes that Rose would participate in a meeting when the Planning Commission is reviewing the zoning districts. He also believes there will be a recommendation before the end of the year, but doesn't think that the entire review will be completed by that time.

B. In response to questions, Zoning Admin. Spielman updated the Commissioners present on the status of Gove Acres and also the hazardous property.

8. Other Business/Reports: Mayor Jones asked if there was any information regarding the budget or CIP requests that Zoning Admin. Spielman would like to share with the Planning Commission. Zoning Admin. Spielman reported that he did not have any CIP requests. There is approximately \$17,400 in the fund for blighted homes to fund one and possibly two projects. If this amount would not be sufficient to complete the demolition of a second house, a request could be made to the City Council for additional funds to bring the total budgeted to \$20,000. There is \$10,000 in the budget for the land use code review. At the time that the City Council approved the selection of the consultant, the Council forward funded the additional \$2,400 to match Bolton & Menk's bid.

9. New Business: Zoning Admin. Spielman advised that the City Administrator reminded the Department Heads that the review of the progress on the 2021 S.M.A.R.T. Goals and approval of the 2022 S.M.A.R.T. Goals should be completed promptly. In November, these items will be on the agenda for the Planning Commission. Zoning Admin. Spielman requested that if the Commissioners have any additional items they would like added to the S.M.A.R.T. Goals to contact him.

10. Adjourn. The meeting was adjourned by unanimous consent at 8:34 p.m.

Jared Baloun, Acting Chairman

Attest: _____
Andy Spielman, Zoning Administrator

Windom Library Board Meeting
City of Windom Council Chamber

October 12, 2021

5:05p.m.

1. Call to order: The meeting was called to order by John Duscher.
2. Roll Call: Members Present: Steve Fresk, John Duscher, Anita Winkel, Kari Scheitel, Wade Pfeiffer and Kathy Hiley

Members Absent: Susan Ebeling

Library Staff Present: Dawn Aamot

City Council Member Present: None

3. Agenda and Minutes:

Motion by Kathy Hiley and seconded by Anita Winkel to approve the agenda and the minutes.

4. Financial Report:

Dawn reviewed the financial report. Motion by Steve Fresk and seconded by Kari Scheitel to approve the financial report.

5. Librarian's Report:

Dawn reported the following:

The staff has completed weeding the adult section books. Discards are based on whether it has been checked out in the last 5 years, if it was part of a series and its condition. The discards are offered for sale in the library and then packed to be shipped to Better World Books.

Nancy is starting in-house story time for kids in the afternoon. Based on past attendance, she feels the kids can be easily distanced. Nancy is also starting book clubs for 2 different age groups. On October 31, teens & tweens will be invited to Tweentober at the library. Kids need to sign up in advance. They can submit their name to win a Kindle sponsored by Prairielands. The kids need to have a library card, submit a book review, submit book suggestions and sign up to volunteer at the library to have their name entered in the drawing for the Kindle.

On Monday, Dawn spoke to the Bald Eagle service club.

Dawn and the board thanked Wade for caulking the front windows.

Plum Creek Library has launched their new web design. Check it out! Dawn will be submitting the Windom library's information to a web designer for our new web design soon.

The Plum Creek Library System finally has a new director. Dawn will meet her at Wednesday's Plum Creek meeting via Zoom.

Librarian's Report was approved on a motion by Wade Pfeiffer and seconded by Anita Winkel.

6. Old Business:

The children's table and chairs purchased by the Friends of the Library have arrived.

Dawn met with the City Council regarding our 2022 budget. A request of \$2,500 for renovations in the back-office area has been requested for capital outlay funds. The Friends have agreed to match that amount. The Council initiated discussion about a vision to move the library to the community center. Pros and cons were discussed along with what the present library location could be used for.

7. New Business:

Dawn shared a proposed lender agreement for borrowing the Hot Spots. Motion to approve the agreement was made by Kathy Hiley and seconded by Wad Pfeiffer. Motion passed.

Steve Nasby has asked the departments to begin work on their 2022 goals. The library's 2021 goals were worked on if not fulfilled. The goals were to add more non-English materials to the library, communicate the value of the library through different venues and expand outreach. Board members were asked to bring ideas to the next meeting.

8. Book Suggestions:

9. Adjourn:

Meeting adjourned at 5:36 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

Windom Park & Recreation Commission

Minutes for Wednesday, October 13th, 2021

City Hall Council Chambers

Roll Call:

Present: Jason Kloss, Jess Smith, Jackie Jurgens, Bryan Joyce, Jill Knapp, Ron Kuecker, Lisa Farag

Absent: Josh Schunk, Brian Cooley, Jenny Quade

City Staff: Tim Hogan, Arena/Recreation Director

Public Present: None

Call the Meeting to Order at 5:30 p.m. Meeting was called to order at 5:33pm

- 1. Motion to Approve or amend agenda:** Motion by Bryan J. to approve the agenda and second by Jurgens. Motion carries by unanimous consent.
- 2. Approve Minutes from the September 15th meeting:** Motion by Joyce to approve the minutes for September 15th and second by Jess Smith. Motion carries by unanimous consent.
- 3. Budget Discussion**
 - a) Parks Department: Tim stated that Brian Cooley is out on medical leave and so we do not have the parks budget to discuss. Tim said he will get that budget information and email it out for the commission to review. Discussion was held on how the parks maintenance budget needs for funding. Ron Kuecker asked about the Capital Improvement request on Kastle Kingdom for \$150,000. It is unknown how this number was calculated. Further discussion was held on how the City Council looks at funding department requests. Tim stated that the 2022 preliminary budget was set for council review and each department met with the city council in early October to go through budget numbers. Cuts will be made depending on where the tax levy is set.
 - b) Pool, Arena, Summer Rec: Tim handed out budget information for his departments which included the summer rec program, pool and the arena. Tim said that he is able to work within the budgeted money for his departments and uses the funds to slowly make needed repairs each year. Tim said there is not enough money to make major or significant repairs at one time so each year a new repair will be made as needed. Tim said that for example when the pool needs to be painted he adjusted his budget accordingly to pay for the cost of paint. Ron Kuecker was looking at the 2022 budget revenue and asked questions about the Current Ad Valorem taxes that fund each department. Tim said that is tax money that is used for each of his departments to help fund operational costs. Ron didn't know why that number changes year by year and an explanation was discussed but the commission was uncertain as how that process entirely works. Discussion was held again in regards to the money that is budgeted for the Shelter in Island Park. The commission would like the project to move forward this coming year. The commission would like to see the project go out for bids so contractors can put together a design that the commission can review as of now there has not been anything presented to the commission. Tim said he will work with Steve Nasby on the process and see how to get this moving forward.
Brian Joyce needed to leave early but requested before he left that we add a spot on the agenda for Open Forum for public to speak. He would like to see public on the agenda ahead of time so the commission knows what the meeting agenda will be and who may be speaking at the meeting and the topic that will be discussed. Discussion was held about the meetings

being open to public but in order to speak that they would need to be added to the agenda 3 days in advance before the agenda is posted. It was agreed that this will be done moving forward and if the public misses the timeline they will need to wait until the next meeting.

4. Recreation Director report:

- a) Horse Show Financials: Tim provided financials for the commission which showed the revenue and expenses for horse shows. Over the past 3 years the numbers have declined significantly and that the future for horse shows inside the arena may be over. The idea would to hold horse shows outside in the outdoor riding arena and use the inside arena for other events. Tim said this will help with the labor costs and expenses for horse shows as well as protect the concrete floor that houses part the ice system. Each year they equipment is on the floor it is damaging the concrete and fear is over time that it may damage the system. Further discussion will be held on if the commission is in favor of continuing with the horse shows inside the arena or move them outside.
- b) Ice System Repairs: Tim said that the ice system is started and that the ice is in. Tim did mention that when Carlson Stewart came in to start the ice system that repairs were discovered and will need to be repaired. There are two sensors that are bad that need replacement and the system was low on refrigerant. The sensors are ordered and we are just waiting to receive them and the refrigerant was added earlier today but the leaking seal needs to be replaced.

5. Park Superintendent Report:

- a) Budget Report: None
- b) Parks Update: None

6. Old Business: None

7. New Business: None

8. Open Mike:

Ron Kuecker stated that is happy with the members of the commission and thinks we have good people that care but also sees the frustrations within the commission and understands why people leave the commission.

Jackie Jurgens asked if the issues of the sand volleyball courts were resolved. Tim stated he had not heard anything and it is unknown if there is still concerns. It was stated that the FFA was up there to play a game and since the lights were off they had to use their vehicle headlights to light up the court to play.

Lisa Farag wanted to know how long the park had been in Cottonwood Lake. Jackie said the park has been there a long time but the volleyball courts were added probably 25-30 years or more ago.

Jill Knapp just wanted to know what the update with the kayak launch was. It was reported there is not an update and most likely will not be done this year.

9. Adjourn meeting. Meeting was adjourned by unanimous consent at 6:51pm

10. Next Meeting November 10th @ 5:30 in the City Council Chambers



Windom, MN

Expense Approval Report

By Fund

Payment Dates 10/2/2021 - 10/15/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-36200	-595.90
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-41110-308	16.02
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	MAYOR/COUNCIL-ADVERTISE/	100-41110-350	2,629.50
INDOFF, INC	3509299	10/11/2021	CITY HALL/SUPPLIES	100-41310-200	12.42
STOREY KENWORTHY	PINV934554	10/01/2021	CITY OFFICE/SUPPLIES	100-41310-200	768.94
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-41310-217	6.99
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	100-41310-217	103.13
CMRS - TMS #256704	10-05-2021	10/05/2021	CITY OFFICE/POSTAGE 256704	100-41310-322	181.02
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	CITY OFFICE/PRINT-ADVERTIS	100-41310-350	40.80
WINDOM AREA HEALTH	73400460920210046	10/08/2021	CITY OFFICE/WELLNESS/HEAL	100-41310-480	210.00
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-41910-212	75.06
SCHRAMMEL LAW OFFICE	SEPTEMBER 2021 P&Z	10/01/2021	P&Z-LEGAL FEES	100-41910-304	615.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-41910-308	170.00
VERIZON WIRELESS	9888861761	09/28/2021	P&Z-TELEPHONE	100-41910-321	-10.39
VERIZON WIRELESS	9889158763	10/05/2021	P&Z-TELEPHONE	100-41910-321	15.57
CMRS - TMS #256704	10-05-2021	10/05/2021	P&Z/POSTAGE 256704	100-41910-322	59.68
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	P&Z-ADVERTISE/PRINT	100-41910-350	-21.50
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-41910-435	123.17
MN ENERGY RESOURCES	3855297830	10/05/2021	CITY HALL-GAS UTILITIES	100-41940-383	45.00
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-41940-385	7.38
SANDRA HERDER	SEPTEMBER 2021	10/01/2021	CITY HALL/CLEANING	100-41940-406	437.00
MELISSA PENAS	SEPTEMBER 2021	10/01/2021	CITY HALL/LIBRARY-CLEANING	100-41940-406	437.00
AMAZON CAPITAL SERVICES, I	1XNX-R4CW-XJ4G	09/11/2021	POLICE-SUPPLIES	100-42120-200	149.88
INDOFF, INC	3506098	09/30/2021	POLICE-SUPPLIES	100-42120-200	30.99
INDOFF, INC	3507218	10/05/2021	POLICE-SUPPLIES	100-42120-200	9.78
INDOFF, INC	3508765	10/06/2021	POLICE-SUPPLIES	100-42120-200	50.99
INDOFF, INC	3509298	10/12/2021	POLICE/SUPPLIES	100-42120-200	39.51
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-42120-212	1,718.55
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-42120-212	-26.43
WINDOM AREA HEALTH	312487816	10/12/2021	POLICE/MEDICAL FEES	100-42120-305	40.00
MSCIC - MN S CENTRAL INVES	10-04-21	10/05/2021	DONNA MARCY-CONFERENCE	100-42120-308	125.00
AT & T MOBILITY	287293102788X10032021	10/12/2021	POLICE/TELEPHONE	100-42120-321	1,490.88
CMRS - TMS #256704	10-05-2021	10/05/2021	POLICE-POSTAGE 256704	100-42120-322	1.02
TRITECH SOFTWARE SYSTEMS	327862	08/24/2021	POLICE-DATA PROCESSING	100-42120-326	661.62
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-42120-326	59.97
PROFORCE LAW ENFORCEME	462849	10/06/2021	POLICE-EQUIP/MACHINE REP	100-42120-404	62.50
PROFORCE LAW ENFORCEME	462854	10/06/2021	POLICE-EQUIP/MACHINE REP	100-42120-404	62.50
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-42120-404	61.18
GRAHAM TIRE CO	280003829	10/12/2021	POLICE/MAINTENANCE - VEHI	100-42120-405	545.60
FORD MOTOR CREDIT CO LLC	1767759	09/30/2021	2019 FORD POLICE INTERCEPT	100-42120-419	663.95
FLEET SERVICES DIVISION	2022020001	10/01/2021	POLICE-VEHCILE LEASE	100-42120-419	1,915.68
ENTERPRISE FM TRUST	FBN4310275 10-05-21	10/12/2021	POLICE/VEHICLE LEASE	100-42120-419	644.57
MN BUREAU OF CRIMINAL AP	0000018182 7-01-21 - 9-30-2	10/12/2021	POLICE/DUES	100-42120-433	150.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-42120-433	80.00
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-42120-480	35.89
ARAMARK	256000037877	10/07/2021	FIRE/CLEANING/SUPPLIES	100-42220-211	47.06
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-42220-212	179.20
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-42220-215	36.98
MUNICIPAL EMERGENCY SER	IN1626288	10/06/2021	FIRE-MATERIALS	100-42220-215	355.45
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	100-42220-217	60.17
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-42220-308	100.00
CMRS - TMS #256704	10-05-2021	10/05/2021	FIRE- POSTAGE 256704	100-42220-322	0.45
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	FIRE-ADVERTISE/PRINT	100-42220-350	399.60

Expense Approval Report

Payment Dates: 10/2/2021 - 10/15/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	3855297830	10/05/2021	FIRE-GAS UTILITIES	100-42220-383	270.49
WINDOM FARM SERVICE	184891	10/06/2021	FIRE/MAINTENANCE - OFFICE	100-42220-404	48.34
EMERGENCY APPARATUS MAI	08-19-21 120119	09/28/2021	FIRE-VEHICLE MAINT	100-42220-405	646.92
EMERGENCY APPARATUS MAI	09-18-21 120095	09/28/2021	FIRE-TANKER 22	100-42220-405	1,017.99
WINDOM FARM SERVICE	30484	10/06/2021	FIRE/MAINTENANCE - VEHICL	100-42220-405	156.07
WINDOM FIRE RELIEF ASSOC.	09-30-21	10/05/2021	SUPP FIRE STATE AID	100-42220-491	9,005.61
WINDOM FIRE RELIEF ASSOC.	09-30-21	10/05/2021	FIRE STATE AID	100-42220-491	42,863.67
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-43100-212	-16.59
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-43100-212	960.79
MN MUNICIPAL UTILITIES ASS	57968	10/06/2021	STREET-OPERATING SUPPLIES	100-43100-217	124.00
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	100-43100-217	60.17
SEED CENTER	10015	09/29/2021	STREETS-MAINT MATERIALS	100-43100-224	116.50
KOLANDER TREE SERVICE	2547	10/06/2021	TREE TRANSPLANT/REMOVAL	100-43100-225	550.00
JOHNSON HARDWARE	11483	10/06/2021	STREETS-SMALL TOOLS	100-43100-241	1,269.94
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-43100-241	975.00
VERIZON WIRELESS	9888861761	09/28/2021	STREETS-TELEPHONE	100-43100-321	-10.60
VERIZON WIRELESS	9889158763	10/05/2021	STREETS-TELEPHONE	100-43100-321	15.88
CMRS - TMS #256704	10-05-2021	10/05/2021	STREET-POSTAGE 256704	100-43100-322	2.60
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	STREET/ADVERTISE-PRINT	100-43100-350	1,162.20
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	STREET-ADVERTISE/PRINT	100-43100-350	594.48
MN ENERGY RESOURCES	3855297830	10/05/2021	STREET-GAS UTILITIES	100-43100-383	48.92
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-43100-384	146.00
JOHNSON HARDWARE	09-22-21 STATEMENT	09/29/2021	STREETS/PARKS EQUIP MAINT	100-43100-404	919.95
SMITH AUTO SUPPLY - CARQU	15495-22500	09/16/2021	STREETS-EQUIP/MACHINE RE	100-43100-404	178.20
RDO EQUIPMENT CO	P0044904	10/01/2021	STREET/EQUIP/MACHINE REP	100-43100-404	2,899.90
RDO EQUIPMENT CO	P0045004	09/09/2021	STREET/UNIT 47/MAINTENAN	100-43100-404	-2,899.90
RDO EQUIPMENT CO	P0071904	09/14/2021	STREET/MAINTENANCE - OFFI	100-43100-404	1,401.66
SMITH AUTO SUPPLY - CARQU	15495-22500	09/16/2021	STREETS-EQUIP/MACHINE RE	100-43100-405	116.57
SMITH AUTO SUPPLY - CARQU	15495-22500A	09/16/2021	STREETS-VEHICLE MAINT	100-43100-405	116.57
MN DEPT OF LABOR & INDUS	ABR0263850X	10/01/2021	STREETS/GROUNDS MAINT	100-43100-406	10.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	100-43100-444	16.61
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	100-45120-217	12.88
WEX BANK	74709235	10/07/2021	MOTOR FUELS	100-45202-212	117.55
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	PARKS-ADVERTISE/PRINT	100-45202-350	-229.50
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
COTTONWOOD CO SOLID WA	3737	10/05/2021	PARKS/REFUSE DISPOSAL	100-45202-384	10.00
JOHNSON HARDWARE	09-22-21 STATEMENT	09/29/2021	STREETS/PARKS MACHINE MA	100-45202-404	349.99
JOHNSON HARDWARE	12567	09/08/2021	PARKS-EQUIP/MACHINE MAIN	100-45202-404	19.79
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-45202-405	34.15
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	100-45202-406	1,818.64
ELITE MECHANICAL SYSTEMS,	9275	10/01/2021	PARKS-GROUNDS MAINT	100-45202-406	292.22
Fund 100 - GENERAL Total:					80,322.09

Fund: 211 - LIBRARY

US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-200	96.03
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-217	434.25
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	211-45501-217	60.17
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	AMB-ADVERTISE/PRINT	211-45501-350	-229.50
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	LIBRARY-ADVERTISE/PRINT	211-45501-350	-229.50
MN ENERGY RESOURCES	3855297830	10/05/2021	LIBRARY-GAS UTILITIES	211-45501-383	45.82
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-402	30.00
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	211-45501-402	102.34
SANDRA HERDER	SEPTEMBER 2021	10/01/2021	LIBRARY/CLEANING	211-45501-402	425.50
MELISSA PENAS	SEPTEMBER 2021	10/01/2021	CITY HALL/LIBRARY-CLEANING	211-45501-402	425.50
KIPLINGER'S	#6016921501 09-28-21	09/28/2021	LIBRARY-DUES	211-45501-433	34.95
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-433	21.98
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-433	39.95

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US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-433	149.99
INGRAM INDUSTRIES	2004243 SEPT 2021	10/07/2021	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	1,212.21
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	211-45501-435	283.02
MICROMARKETING, LLC	859479	10/05/2021	LIBRARY-BOOKS/PAMPHLETS	211-45501-435	192.96
MICROMARKETING, LLC	860943	10/05/2021	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	34.00
MICROMARKETING, LLC	863442	10/05/2021	LIBRARY-BOOKS/PAMPHLETS	211-45501-435	34.00
MICROMARKETING, LLC	864627	10/12/2021	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	34.00
Fund 211 - LIBRARY Total:					3,197.67
Fund: 225 - AIRPORT					
RED ROCK RURAL WATER	#106026 20211001	10/01/2021	AIRPORT-WATER	225-45127-200	29.00
ELECTRIC FUND	SEPTEMBER 2021	10/06/2021	AIRPORT-MOTOR FUELS	225-45127-212	41.86
CMRS - TMS #256704	10-05-2021	10/05/2021	AIRPORT-POSTAGE 256704	225-45127-217	3.47
MN DEPT OF TRANSPORTATIO	2021-2024	10/05/2021	APPLICATION RENEWAL	225-45127-217	40.00
SOUTH CENTRAL ELECTRIC	08-01-21-08-31-21	09/29/2021	AIRPORT-ELECTRIC UTILITY	225-45127-381	283.00
SOUTH CENTRAL ELECTRIC	08-01-21-08-31-21	09/29/2021	-ELECTRIC UTILITY	225-45127-381	138.67
COTTONWOOD CO SOLID WA	3737	10/05/2021	AIRPORT/REFUSE DISPOSAL	225-45127-406	81.12
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	225-45127-460	116.00
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	225-45127-462	453.18
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	225-45127-462	692.82
Fund 225 - AIRPORT Total:					1,879.12
Fund: 230 - POOL					
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	230-45124-217	630.52
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	230-45124-217	12.88
MN ENERGY RESOURCES	3855297830	10/05/2021	POOL-GAS UTILITIES	230-45124-383	992.88
MN DEPT OF LABOR & INDUS	ABR0263856X	10/06/2021	POOL-EQUIP/MACHINE REPAI	230-45124-404	10.00
Fund 230 - POOL Total:					1,646.28
Fund: 235 - AMBULANCE					
AMERICAN ACCOUNTS & ADV	94485	10/07/2021	AMBULANCE-REIMBURSEME	235-33436	452.25
WEX BANK	74709235	10/07/2021	MOTOR FUELS	235-42153-212	3,439.82
WEX BANK	74709235	10/07/2021	MOTOR FUELS	235-42153-212	-52.90
BRITTANY ESPENSON - RIVERS	1304	10/05/2021	AMBU-OPERATING SUPPLIES	235-42153-217	180.00
WINDOM FARM SERVICE	184816	10/05/2021	AMBU-OPERATING SUPPLIES	235-42153-217	109.63
PRAXAIR DISTRIBUTION INC	66385016	10/12/2021	AMBULANCE/OPERATING SUP	235-42153-217	427.88
BOUND TREE MEDICAL, LLC	84225918	10/05/2021	AMBU-OPERATING SUPPLIES	235-42153-217	63.30
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	235-42153-217	60.17
HY-VEE, INC.	09-30-21	10/01/2021	AMBULANCE-FLU VACCINE	235-42153-312	300.93
WINDOM AREA HEALTH	734-0024-09-2021-0024	10/07/2021	AMBULANCE/NURSING	235-42153-312	3,794.97
AT & T MOBILITY	287304392280X10032021	10/07/2021	AMBULANCE-TELEPHONE	235-42153-321	233.11
CMRS - TMS #256704	10-05-2021	10/05/2021	AMBUL-POSTAGE 256704	235-42153-322	26.46
KRISTEN PORATH	09-20-21	10/05/2021	AMBULANCE/MEALS-LODGIN	235-42153-334	39.00
JIM AXFORD	09-21-21-09-26-21	10/04/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	35.06
BUCKWHEAT JOHNSON	09-23-21	10/04/2021	AMBULANCE/MEALS/LODGIN	235-42153-334	29.46
KIM POWERS	09-24-21-09-30-21	10/05/2021	AMBULANCE/MEALS-LODGIN	235-42153-334	156.75
APRIL HARRINGTON	09-27-21	10/05/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	18.58
ROB VISKER	09-29-21-10-04-21	10/05/2021	AMBULANCE-MEALS/LODGIN	235-42153-334	87.23
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	AIRPORT-ADVERTISE/PRINT	235-42153-340	-229.50
MN ENERGY RESOURCES	3855297830	10/05/2021	AMBU-GAS UTILITIES	235-42153-383	180.33
ARROW MANUFACTURING IN	6714	10/01/2021	AMBULANCE-COT REPAIR	235-42153-404	2,430.00
SANFORD HEALTH	NI3749	10/05/2021	AMBU-EQUIP/MACHINE MAI	235-42153-404	99.96
O'REILLY AUTOMOTIVE, INC	09-28-21	10/05/2021	AMBU-VEHICLE MAINT	235-42153-405	51.96
O'REILLY AUTOMOTIVE, INC	4425-322510	10/12/2021	AMBULANCE/MAINTENANCE	235-42153-405	47.96
ARROW MANUFACTURING IN	6640	10/01/2021	AMBULANCE- UNIT 28	235-42153-405	45.00
ARAMARK	256000037877	10/07/2021	AMBU-CLEANING/SUPPLIES	235-42153-406	31.37
MN REVENUE	3RD QTR 2021	10/13/2021	MN CARE TAX	235-42153-460	1,800.00
Fund 235 - AMBULANCE Total:					13,858.78
Fund: 250 - EDA GENERAL					
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	250-46520-200	16.02
SCHRAMMEL LAW OFFICE	SEPTEMBER 2021 EDA	10/05/2021	EDA-LEGAL FEES	250-46520-304	450.00
VERIZON WIRELESS	9888861761	09/28/2021	EDA-TELEPHONE	250-46520-321	-6.82

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VERIZON WIRELESS	9889158763	10/05/2021	EDA-TELEPHONE	250-46520-321	12.35
CMRS - TMS #256704	10-05-2021	10/05/2021	EDA/POSTAGE 256704	250-46520-322	4.84
DREW HAGE	09-29-21 - 10-01-21	10/12/2021	EDA/TRAVEL EXPENSE	250-46520-331	342.72
DREW HAGE	09-29-21 - 10-01-21	10/12/2021	EDA/MEALS/LODGING	250-46520-334	63.02
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	250-46520-334	320.26
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	EDA-ADVERTISE/PRINT	250-46520-340	208.00
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	EDA-ADVERTISE/PRINT	250-46520-350	137.20
FEDERATED RURAL ELECTRIC	112954 09-30-21	10/11/2021	EDA/ELECTRIC UTILITY	250-46520-381	23.00
WERNER ELECTRIC	S011893099.001	10/05/2021	EDA-SPEC BLDG-	250-46520-401	72.49
ELECTRIC FUND	#541	10/12/2021	EDA/MAINTENANCE - STRUCT	250-46520-402	42.32
WERNER ELECTRIC	S011895404.001	10/11/2021	EDA/MAINTENANCE - STRUCT	250-46520-402	112.47
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	250-46520-438	28.72
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	250-46520-462	11,671.00
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	250-46520-462	50.00
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	250-46520-462	503.82
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	250-46520-462	405.15
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	250-46520-462	402.91
COTTONWOOD CO RECORDER	#EDAW 10-06-21	10/06/2021	RECORDING FEE PENNER	250-46520-480	46.00
COTTONWOOD CO RECORDER	#EDAW 10-06-21	10/06/2021	RECORDING FEE BRAMSTEDT	250-46520-480	46.00
Fund 250 - EDA GENERAL Total:					14,951.47
Fund: 252 - EDA SCDP					
SW MN HOUSING PARTNERSH	10-04-21	10/05/2021	EDA-PAYMENTS TO OTHER OR	252-46520-491	11,893.30
Fund 252 - EDA SCDP Total:					11,893.30
Fund: 254 - NORTH IND PARK					
SOUTH CENTRAL ELECTRIC	08-01-21-08-31-21	09/29/2021	EDA ELECTRIC UTILITY	254-46520-381	115.96
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	254-46520-462	506.85
Fund 254 - NORTH IND PARK Total:					622.81
Fund: 274 - TIF 1-19 NWIP II					
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	274-46530-462	210.09
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	274-46530-462	465.18
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	274-46530-462	1,800.00
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	274-46530-462	56.00
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	274-46530-462	87.00
Fund 274 - TIF 1-19 NWIP II Total:					2,618.27
Fund: 308 - 2020 STREET PROJECT					
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	308-41000-480	113.03
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	308-41000-480	88.22
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	308-41000-480	2,113.81
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	308-41000-480	121.30
Fund 308 - 2020 STREET PROJECT Total:					2,436.36
Fund: 401 - GENERAL CAPITAL PROJECTS					
GDF ENTERPRISES, INC	21496	10/06/2021	2022 MIDSOTA TB-22 TRAILER	401-49950-503	9,720.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	401-49950-503	667.05
BOLTON & MENK, INC.	0275932	09/27/2021	PROJECT NO OF1.124636	401-49950-506	3,108.00
Fund 401 - GENERAL CAPITAL PROJECTS Total:					13,495.05
Fund: 601 - WATER					
WEX BANK	74709235	10/07/2021	MOTOR FUELS	601-49400-212	277.07
HAWKINS, INC	6018622	09/14/2021	WATER/CHEMICALS	601-49400-216	2,952.56
HAWKINS, INC	6018623	09/14/2021	WATER/CHEMICALS	601-49400-216	1,024.53
RED ROCK RURAL WATER	#104328 20211001	10/01/2021	WATER-OPERATING SUPPLIES	601-49400-217	30.50
MN MUNICIPAL UTILITIES ASS	57968	10/06/2021	WATER-OPERATING SUPPLIES	601-49400-217	155.00
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	601-49400-217	60.17
AMAZON CAPITAL SERVICES, I	1Y41-MWHV-C1D3	09/27/2021	WATER-UTILITY SYSTEM	601-49400-227	3,333.39
VERIZON WIRELESS	9888861761	09/28/2021	WATER-TELEPHONE	601-49400-321	-25.42
VERIZON WIRELESS	9889158763	10/05/2021	WATER-TELEPHONE	601-49400-321	36.23
CMRS - TMS #256704	10-05-2021	10/05/2021	WATER-POSTAGE 256704	601-49400-322	172.46
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	601-49400-334	382.31
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	601-49400-334	33.12

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MN ENERGY RESOURCES	3855297830	10/05/2021	WATER-GAS UTILITIES	601-49400-383	2,237.00
MINERAL SERVICE PLUS, LLC	6366	10/07/2021	WATER/MAINTENANCE - OFFI	601-49400-404	679.36
UNITED SYSTEMS & SOFTWARE	86463	10/05/2021	WATER-DISTRIBUTION MAINT	601-49400-408	2,682.84
CORE & MAIN LP	P650779	10/05/2021	WATER-DISTRIBUTION MAINT	601-49400-408	199.20
CORE & MAIN LP	P674061	10/07/2021	WATER/MAINTENANCE - DIST	601-49400-408	1,350.03
MN DEPT OF HEALTH	3RD QTR 2021	10/06/2021	WATER SURCHARGE Q3	601-49400-443	5,118.00
Fund 601 - WATER Total:					20,698.35

Fund: 602 - SEWER

WEX BANK	74709235	10/07/2021	MOTOR FUELS	602-49450-212	81.81
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	602-49450-217	60.17
MN VALLEY TESTING	1107400	09/21/2021	SEWER/LAB TESTING	602-49450-310	254.40
MN VALLEY TESTING	1108200	09/28/2021	SEWER-LAB TESTING	602-49450-310	163.20
MN VALLEY TESTING	1108456	09/28/2021	SEWER-LAB TESTING	602-49450-310	103.20
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	602-49450-310	204.51
VERIZON WIRELESS	9888861761	09/28/2021	SEWER-TELEPHONE	602-49450-321	-31.00
VERIZON WIRELESS	9889158763	10/05/2021	SEWER-TELEPHONE	602-49450-321	43.99
CMRS - TMS #256704	10-05-2021	10/05/2021	SEWER-POSTAGE 256704	602-49450-322	172.45
CMRS - TMS #256704	10-05-2021	10/05/2021	SEWER-POSTAGE 256704	602-49450-322	0.43
SOUTH CENTRAL ELECTRIC	08-01-21-08-31-21	09/29/2021	SEWER-ELECTRIC UTILITY	602-49450-381	106.34
MN ENERGY RESOURCES	3855297830	10/05/2021	WATER-GAS UTILITIES	602-49450-383	50.01
MN ENERGY RESOURCES	3855297830	10/05/2021	SEWER-GAS UTILITIES	602-49450-383	18.00
MN ENERGY RESOURCES	3855297830	10/05/2021	SEWER LIFT-GAS UTILITIES	602-49450-383	18.00
MN ENERGY RESOURCES	3855297830	10/05/2021	SEWER-GAS UTILITIES	602-49450-383	21.19
ELECTRIC PUMP INC	0071526-IN	10/07/2021	SEWER/MAINTENANCE - OFFI	602-49450-404	1,100.00
AG BUILDERS	10517	10/05/2021	SEWER-EQUIP/MACHINE MAI	602-49450-404	300.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	602-49450-404	129.69
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	602-49450-404	69.13
Fund 602 - SEWER Total:					2,865.52

Fund: 604 - ELECTRIC

BORDER STATES	922759363	10/01/2021	ELECTRIC-INVENTORY	604-14200	1,745.64
WERNER ELECTRIC	S010128800.007	10/04/2021	ELECTRIC-INVENTORY	604-14200	-8.05
ELECTRIC FUND	#540 10-11-21	10/11/2021	ELECTRIC/IMPROVEMENTS	604-16300	4,254.69
DGR ENGINEERING	00249174	09/23/2021	FUEL OIL STORAGE TANK INST	604-16300	16,875.00
SCHRAMMEL LAW OFFICE	SEPTEMBER 2021 PUC	10/05/2021	ELECTRIC-LEGAL FEES	604-16300	75.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	604-49550-200	2.14
WEX BANK	74709235	10/07/2021	MOTOR FUELS	604-49550-212	653.59
MN MUNICIPAL UTILITIES ASS	57968	10/06/2021	ELECTRIC-OPERATING SUPPLI	604-49550-217	155.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	604-49550-217	74.23
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	604-49550-217	117.93
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	604-49550-217	60.17
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	604-49550-241	146.09
OLSEN THIELEN & CO.,LTD	64271	10/05/2021	TELECOM-LEGAL FEES	604-49550-304	492.00
MN MUNICIPAL UTILITIES ASS	58211	10/11/2021	ELECTRIC/TRAINING & REGIST	604-49550-308	1,750.00
SKARSHAUG TESTING LAB	254675	09/27/2021	ELECTRIC-LAB TESTING	604-49550-310	113.00
VERIZON WIRELESS	9888861761	09/28/2021	ELECTRIC-TELEPHONE	604-49550-321	-33.39
VERIZON WIRELESS	9889158763	10/05/2021	ELECTRIC-TELEPHONE	604-49550-321	28.42
CMRS - TMS #256704	10-05-2021	10/05/2021	ELECTRIC-POSTAGE 256704	604-49550-322	172.45
CMRS - TMS #256704	10-05-2021	10/05/2021	ELECTRIC/POSTAGE 256704	604-49550-322	12.61
GOLDEN WEST TECH & INT SO	210910279	10/05/2021	ELECTRIC-DISPATCHING	604-49550-325	25.00
SKARSHAUG TESTING LAB	254675	09/27/2021	ELECTRIC-FREIGHT	604-49550-333	291.48
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	ELECTRIC-ADVERTISE/PRINT	604-49550-340	-462.00
MN ENERGY RESOURCES	3855297830	10/05/2021	ELECTRIC-GAS UTILITIES	604-49550-383	45.00
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	604-49550-402	17.08
AMAZON CAPITAL SERVICES, I	1FYC-3FV9-DLVD	09/20/2021	TURBO LASER PRESSURE WAS	604-49550-404	122.99
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	604-49550-404	49.96
RDO EQUIPMENT CO	P8017370	09/02/2021	ELECTRIC-REPAIRS/MAINT	604-49550-404	54.86
RDO EQUIPMENT CO	P8060870	09/17/2021	ELECTRIC-EQUIP/MACHINE RE	604-49550-404	113.20
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	604-49550-405	8.97
BAUER BUILT	830128941	10/07/2021	ELECTRIC/MAINTENANCE - VE	604-49550-405	129.77
SMITH AUTO SUPPLY - CARQU	SEPTEMBER 2021	10/06/2021	MAINTENANCE 91380	604-49550-405	1.03

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JORDAN BUSSA	038	10/05/2021	ELECTRIC-GROUNDS MAINT	604-49550-406	184.60
ELECTRIC FUND	# 542 10-11-21	10/11/2021	ELECTRIC/MAINTENANCE - DI	604-49550-408	91.46
FLAGSHOOTER, INC.	210819002	10/11/2021	EL/MAINTENANCE - DISTRIBU	604-49550-408	530.20
ELECTRIC FUND	539	10/05/2021	ELECTRIC-INVENTORY	604-49550-408	1,725.08
WERNER ELECTRIC	SO11889777.003	10/04/2021	ELECTRIC-DISTRIBUTION	604-49550-408	-100.40
WERNER ELECTRIC	SO11889777.001	10/04/2021	ELECTRIC-DISTRIBUTION	604-49550-408	101.41
COTTONWOOD CO AUD/TREA	2021PROPTAX2ND	06/02/2021	2021 2ND HALF PROPERTY TA	604-49550-460	-692.82
WINDOM AREA DEVELOPME	OCTOBER 2021	10/06/2021	PAYMENTS TO OTHER ORGANI	604-49550-491	1,200.00
Fund 604 - ELECTRIC Total:					30,123.39

Fund: 609 - LIQUOR STORE

INDOFF, INC	3507936	10/11/2021	LIQUOR S/SUPPLIES	609-49751-200	110.89
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	609-49751-200	608.17
RAGE INC - CAMPUS CLEANER	48196	10/04/2021	LIQUOR-CLEANING/SUPPLIES	609-49751-211	43.54
AH HERMEL COMPANY	893814	09/14/2021	LIQUOR-OPERATING SUPPLIES	609-49751-217	180.31
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	609-49751-217	85.95
BELLBOY CORP	0091358300	09/24/2021	LIQUOR-LIQUOR	609-49751-251	1,744.13
VINOCOPIA, INC	0287536-IN	09/30/2021	LIQUOR-LIQUOR	609-49751-251	401.25
JOHNSON BROS.	1889221	09/20/2021	LIQUOR-LIQUOR	609-49751-251	794.30
JOHNSON BROS.	1894019	09/24/2021	LIQUOR-LIQUOR	609-49751-251	2,624.26
JOHNSON BROS.	1899042	10/01/2021	LIQUOR-LIQUOR	609-49751-251	2,350.06
JOHNSON BROS.	1904114	10/08/2021	LIQUOR-LIQUOR	609-49751-251	4,340.71
SOUTHERN GLAZER'S OF MN	2123690	09/09/2021	LIQUOR-LIQUOR	609-49751-251	2,387.69
SOUTHERN GLAZER'S OF MN	2129027	09/27/2021	LIQUOR-LIQUOR	609-49751-251	2,419.94
SOUTHERN GLAZER'S OF MN	2129029	09/27/2021	LIQUOR-LIQUOR	609-49751-251	89.91
SOUTHERN GLAZER'S OF MN	2131843	10/08/2021	LIQUOR-LIQUOR	609-49751-251	549.05
BREAKTHRU BEVERAGE MN	341058800	09/20/2021	LIQUOR-LIQUOR	609-49751-251	6,377.02
BREAKTHRU BEVERAGE MN	341144302	09/24/2021	LIQUOR-LIQUOR	609-49751-251	1,220.17
BREAKTHRU BEVERAGE MN	341232734	10/01/2021	LIQUOR-LIQUOR	609-49751-251	549.08
BREAKTHRU BEVERAGE MN	408942178	10/04/2021	LIQUOR-LIQUOR	609-49751-251	-250.00
DOLL DISTRIBUTING, LLC	616784	09/22/2021	LIQUOR-LIQUOR	609-49751-251	58.50
PHILLIPS WINE & SPIRITS	6275312	09/24/2021	LIQUOR-LIQUOR	609-49751-251	1,224.28
PHILLIPS WINE & SPIRITS	6279155	10/01/2021	LIQUOR-LIQUOR	609-49751-251	4,735.99
SOUTHERN GLAZER'S OF MN	9265481	10/08/2021	LIQUOR-LIQUOR	609-49751-251	-153.24
SOUTHERN GLAZER'S OF MN	9275832	10/08/2021	LIQUOR-LIQUOR	609-49751-251	-143.95
RIVER BEND LIQUOR	SEPTEMBER 2021	10/05/2021	LIQUOR/LIQUOR	609-49751-251	1,904.85
BEVERAGE WHOLESALERS	186035	09/22/2021	LIQUOR-BEER	609-49751-252	12,392.35
BEVERAGE WHOLESALERS	186760	09/27/2021	LIQUOR-BEER	609-49751-252	265.75
BEVERAGE WHOLESALERS	187136	09/30/2021	LIQUOR-BEER	609-49751-252	6,251.70
BEVERAGE WHOLESALERS	188250	10/06/2021	LIQUOR-BEER	609-49751-252	10,360.35
BREAKTHRU BEVERAGE MN	340895472	10/12/2021	LIQUOR S./BEER	609-49751-252	27.65
BREAKTHRU BEVERAGE MN	341144303	09/24/2021	LIQUOR-BEER	609-49751-252	122.75
ARTISAN BEER COMPANY	3496573	09/16/2021	LIQUOR-BEER	609-49751-252	30.40
ARTISAN BEER COMPANY	3497786	09/24/2021	LIQUOR-BEER	609-49751-252	372.00
ARTISAN BEER COMPANY	3499026	10/01/2021	LIQUOR-BEER	609-49751-252	36.90
DOLL DISTRIBUTING, LLC	612995	09/20/2021	LIQUOR-BEER	609-49751-252	16,210.80
DOLL DISTRIBUTING, LLC	614994	09/20/2021	LIQUOR-BEER	609-49751-252	472.80
DOLL DISTRIBUTING, LLC	614995	09/20/2021	LIQUOR-BEER	609-49751-252	172.20
DOLL DISTRIBUTING, LLC	616784	09/22/2021	LIQUOR-BEER	609-49751-252	3,855.15
DOLL DISTRIBUTING, LLC	616787	09/24/2021	LIQUOR-BEER	609-49751-252	1,419.20
RIVER BEND LIQUOR	SEPTEMBER 2021	10/05/2021	LIQUOR/BEER	609-49751-252	1,431.74
BELLBOY CORP	0091358300	09/24/2021	LIQUOR-WINE	609-49751-253	138.67
VINOCOPIA, INC	0287518-IN	09/30/2021	LIQUOR-WINE	609-49751-253	208.00
VINOCOPIA, INC	0287525-IN	09/30/2021	LIQUOR-WINE	609-49751-253	64.00
VINOCOPIA, INC	0287536-IN	09/30/2021	LIQUOR-WINE	609-49751-253	276.00
JOHNSON BROS.	1889222	09/20/2021	LIQUOR-WINE	609-49751-253	296.81
JOHNSON BROS.	1894020	09/24/2021	LIQUOR-WINE	609-49751-253	1,252.91
JOHNSON BROS.	1899043	10/01/2021	LIQUOR-WINE	609-49751-253	933.70
JOHNSON BROS.	1904115	10/08/2021	LIQUOR-WINE	609-49751-253	507.51
SOUTHERN GLAZER'S OF MN	2123692	09/09/2021	LIQUOR-WINE	609-49751-253	985.31
SOUTHERN GLAZER'S OF MN	2129029	09/27/2021	LIQUOR-WINE	609-49751-253	428.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CARLOS CREEK WINERY	21923	09/30/2021	LIQUOR-WINE	609-49751-253	879.00
ROUND LAKE VINEYARDS & W	3069	09/24/2021	LIQUOR-WINE	609-49751-253	549.00
BREAKTHRU BEVERAGE MN	341058800	09/20/2021	LIQUOR-WINE	609-49751-253	160.00
BREAKTHRU BEVERAGE MN	341232734	10/01/2021	LIQUOR-WINE	609-49751-253	480.00
BREAKTHRU BEVERAGE MN	408987446	10/04/2021	LIQUOR-WINE	609-49751-253	-56.00
PHILLIPS WINE & SPIRITS	6275313	09/24/2021	LIQUOR-WINE	609-49751-253	546.59
PHILLIPS WINE & SPIRITS	6279156	09/30/2021	LIQUOR-WINE	609-49751-253	304.75
RIVER BEND LIQUOR	SEPTEMBER 2021	10/05/2021	LIQUOR/WINE	609-49751-253	28.73
JOHNSON BROS.	1889222	09/20/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	36.00
JOHNSON BROS.	1899043	10/01/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	28.00
SOUTHERN GLAZER'S OF MN	2123691	09/14/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	26.00
SOUTHERN GLAZER'S OF MN	2129028	09/27/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	26.00
ATLANTIC COCA-COLA	2962182	10/08/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	178.56
BREAKTHRU BEVERAGE MN	341058800	09/20/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	59.94
BREAKTHRU BEVERAGE MN	341232734	10/01/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	60.22
PBC - PEPSI BEVERAGES COM	49722805	09/24/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	333.70
DOLL DISTRIBUTING, LLC	616784	09/22/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	14.00
AH HERMEL COMPANY	893813	09/14/2021	LIQUOR-OTHER MERCHANDIS	609-49751-254	83.19
RED BULL DISTRIBUTION CO, I	K-7730462	09/27/2021	LIQUOR-SOFT DRINKS/MIX	609-49751-254	252.00
RIVER BEND LIQUOR	SEPTEMBER 2021	10/05/2021	LIQUOR/MIX-POP	609-49751-254	218.86
AH HERMEL COMPANY	893813	09/14/2021	LIQUOR-OTHER MERCHANDIS	609-49751-256	190.64
ARCTIC GLACIER U.S.A. INC	3461126509	09/24/2021	LIQUOR-ICE	609-49751-257	77.00
ARCTIC GLACIER U.S.A. INC	3461127911	10/06/2021	LIQUOR-ICE	609-49751-257	291.20
ARCTIC GLACIER U.S.A. INC	3461127912	10/08/2021	LIQUOR-ICE	609-49751-257	-21.00
RIVER BEND LIQUOR	SEPTEMBER 2021	10/05/2021	LIQUOR/ICE	609-49751-257	21.00
AH HERMEL COMPANY	893813	09/14/2021	LIQUOR-OTHER MERCHANDIS	609-49751-261	57.64
CMRS - TMS #256704	10-05-2021	10/05/2021	LIQUOR-POSTAGE 256704	609-49751-322	2.22
JOHN C NELSON	09-25-21-09-28-21	10/04/2021	LIQUOR-TRAVEL EXPENSE	609-49751-331	182.56
BELLBOY CORP	0091358300	09/24/2021	LIQUOR-FREIGHT	609-49751-333	29.68
VINOCOPIA, INC	0287518-IN	09/30/2021	LIQUOR-FREIGHT	609-49751-333	5.00
VINOCOPIA, INC	0287525-IN	09/30/2021	LIQUOR-FREIGHT	609-49751-333	2.50
VINOCOPIA, INC	0287536-IN	09/30/2021	LIQUOR-FREIGHT	609-49751-333	12.50
JOHNSON BROS.	1889221	09/20/2021	LIQUOR-FREIGHT	609-49751-333	10.24
JOHNSON BROS.	1889222	09/20/2021	LIQUOR-FREIGHT	609-49751-333	12.17
JOHNSON BROS.	1894019	09/24/2021	LIQUOR-FREIGHT	609-49751-333	38.85
JOHNSON BROS.	1894020	09/24/2021	LIQUOR-FREIGHT	609-49751-333	36.52
JOHNSON BROS.	1899042	10/01/2021	LIQUOR-FREIGHT	609-49751-333	26.88
JOHNSON BROS.	1899043	10/01/2021	LIQUOR-FREIGHT	609-49751-333	40.02
JOHNSON BROS.	1904114	10/08/2021	LIQUOR-FREIGHT	609-49751-333	67.89
JOHNSON BROS.	1904115	10/08/2021	LIQUOR-FREIGHT	609-49751-333	15.66
SOUTHERN GLAZER'S OF MN	2123690	09/09/2021	LIQUOR-FREIGHT	609-49751-333	46.29
SOUTHERN GLAZER'S OF MN	2123691	09/14/2021	LIQUOR-FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2123692	09/09/2021	LIQUOR-FREIGHT	609-49751-333	28.70
SOUTHERN GLAZER'S OF MN	2129027	09/27/2021	LIQUOR-FREIGHT	609-49751-333	41.42
SOUTHERN GLAZER'S OF MN	2129028	09/27/2021	LIQUOR-FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2129029	09/27/2021	LIQUOR-FREIGHT	609-49751-333	22.55
SOUTHERN GLAZER'S OF MN	2131843	10/08/2021	LIQUOR-FREIGHT	609-49751-333	7.00
BREAKTHRU BEVERAGE MN	341058800	09/20/2021	LIQUOR-FREIGHT	609-49751-333	118.40
BREAKTHRU BEVERAGE MN	341144302	09/24/2021	LIQUOR-FREIGHT	609-49751-333	18.50
BREAKTHRU BEVERAGE MN	341232734	10/01/2021	LIQUOR-FREIGHT	609-49751-333	28.98
ARCTIC GLACIER U.S.A. INC	3461126509	09/24/2021	LIQUOR-FREIGHT	609-49751-333	7.50
ARCTIC GLACIER U.S.A. INC	3461127911	10/06/2021	LIQUOR-FREIGHT	609-49751-333	7.50
BREAKTHRU BEVERAGE MN	408942178	10/04/2021	LIQUOR-LIQUOR	609-49751-333	-1.85
BREAKTHRU BEVERAGE MN	408987446	10/04/2021	LIQUOR-FREIGHT	609-49751-333	-1.85
PHILLIPS WINE & SPIRITS	6275312	09/24/2021	LIQUOR-FREIGHT	609-49751-333	12.61
PHILLIPS WINE & SPIRITS	6275313	09/24/2021	LIQUOR-FREIGHT	609-49751-333	15.41
PHILLIPS WINE & SPIRITS	6279155	10/01/2021	LIQUOR-FREIGHT	609-49751-333	81.79
PHILLIPS WINE & SPIRITS	6279156	09/30/2021	LIQUOR-FREIGHT	609-49751-333	6.96
AH HERMEL COMPANY	893813	09/14/2021	LIQUOR-OTHER MERCHANDIS	609-49751-333	7.95
SOUTHERN GLAZER'S OF MN	9276107	10/08/2021	LIQUOR-FREIGHT	609-49751-333	-2.05

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KDOM RADIO	#0229 09-30-21	10/04/2021	LIQUOR-ADVERTISING	609-49751-340	1,435.96
KKOJ - KUXX	101449 09-30-21	10/11/2021	LIQUOR S./ADVERTISING	609-49751-340	355.00
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	LIQUOR-ADVERTISE/PRINT	609-49751-340	-229.50
MN ENERGY RESOURCES	3855297830	10/05/2021	LIQUOR-GAS UTILITIES	609-49751-383	89.04
				Fund 609 - LIQUOR STORE Total:	100,173.63

Fund: 614 - TELECOM

CALIX	256899	10/12/2021	TELECOM/GIGACENTER/MAC	614-16400	1,940.09
INTERNAL REVENUE SERVICE	OCT 2021	10/08/2021	TELECOM EXCISE TAX	614-20201	500.00
INTERNAL REVENUE SERVICE	SEPT 2021 FINAL	10/08/2021	TELECOM EXCISE TAX	614-20201	377.49
MN 9-1-1 PROGRAM	SEPTEMBER 2021	10/06/2021	SEPT 911 SERVICE	614-20206	1,199.50
WEX BANK	74709235	10/07/2021	MOTOR FUELS	614-49870-212	196.36
MN MUNICIPAL UTILITIES ASS	57889	10/06/2021	TELECOM-NON CDL	614-49870-217	124.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	614-49870-217	1,235.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	614-49870-217	118.38
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	614-49870-217	103.14
POWER & TEL	09-15-21	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	88.84
AMAZON CAPITAL SERVICES, I	1HKV-4MQF-CCLD	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	11.28
AMAZON CAPITAL SERVICES, I	1P7P-DGNT-1VVR	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	168.00
AMAZON CAPITAL SERVICES, I	1TN4-GL13-PTM6	09/23/2021	TELECOM-UTILITY SYSTEM	614-49870-227	267.02
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	614-49870-227	24.36
NATIONAL CABLE TV COOP	SI19673	10/05/2021	TELECOM-UTILITY SYSTEM	614-49870-227	249.93
NATIONAL CABLE TV COOP	SI-19212	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	90.60
NATIONAL CABLE TV COOP	SI-19564	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	92.36
NATIONAL CABLE TV COOP	SI-19590	09/29/2021	TELECOM-UTILITY SYSTEM	614-49870-227	178.47
AMAZON CAPITAL SERVICES, I	1RCG-RPG6-D6Q6	09/23/2021	TELECOM-SMALL TOOLS	614-49870-241	473.93
OLSEN THIELEN & CO.,LTD	64292	10/05/2021	TELECOM-LEGAL FEES	614-49870-304	215.00
MOSS & BARNETT	755048	09/16/2021	SPADA INNOVATIONS LEGAL F	614-49870-304	305.00
VERIZON WIRELESS	9888861761	09/28/2021	TELECOM-TELEPHONE	614-49870-321	-69.31
VERIZON WIRELESS	9889158763	10/05/2021	TELECOM-TELEPHONE	614-49870-321	101.68
CMRS - TMS #256704	10-05-2021	10/05/2021	TELECOM-POSTAGE 256704	614-49870-322	6.18
CMRS - TMS #256704	10-05-2021	10/05/2021	TELECOM-POSTAGE 256704	614-49870-322	172.45
WINDOM THEATER, INC.	11-26-21-12-19-21	10/05/2021	MERCHANT MATINEES 2021	614-49870-340	100.00
KDOM RADIO	SEPTEMBER 2021	10/05/2021	TELECOM-ADVERTISING	614-49870-340	100.98
MN ENERGY RESOURCES	3855297830	10/05/2021	TELECOM-GAS UTILITIES	614-49870-383	12.26
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	614-49870-401	117.35
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	614-49870-404	75.37
ADVANTAGE COLLECTION PR	7943844	10/05/2021	TELECOM-UNCOLLECTIBLE	614-49870-432	120.34
CENTURY LINK	7242105D-D-21260	09/28/2021	TELECOM-TRANSMISSION FEE	614-49870-441	50.06
NATIONAL CABLE TV COOP	21090527	09/30/2021	TELECOM-SUBSCRIBER FEES	614-49870-442	47,020.96
DISPLAY SYSTEMS INTERNATI	23361	10/05/2021	TELECOM-SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	319930	09/29/2021	TELECOM-SUBSCRIBER FEES	614-49870-442	379.75
BALLY SPORTS NORTH	T12832	10/13/2021	TELECOM/SUBSCRIBER FEES	614-49870-442	7,096.88
E-911 - INDEPENDENT EMERG	10-01-01-10-31-21	10/01/2021	TELECOM-SWITCH FEES	614-49870-445	40.00
WOODSTOCK COMMUNICATI	10178402	10/05/2021	TELECOM-SWITCH FEES	614-49870-445	205.10
CALIX	4026202	10/05/2021	TELECOM-INTERNET EXPENSE	614-49870-447	8,837.75
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	614-49870-447	139.00
HURRICANE ELECTRIC LLC	98394035-IN	10/05/2021	TELECOM-INTERNET EXPENSE	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	210910220	10/05/2021	TELECOM-ON CALL SUPPORT	614-49870-448	74.34
				Fund 614 - TELECOM Total:	76,838.33

Fund: 615 - ARENA

WEX BANK	74709235	10/07/2021	MOTOR FUELS	615-49850-212	58.23
BECKER ARENA PRODUCTS, IN	602458	09/28/2021	ARENA-MATERIALS	615-49850-215	179.25
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	615-49850-217	811.86
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	615-49850-217	85.31
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	615-49850-217	60.17
SMITH AUTO SUPPLY - CARQU	SEPTEMBER 2021	10/06/2021	MAINTENANCE 91380	615-49850-217	7.35
VERIZON WIRELESS	9888861761	09/28/2021	ARENA-TELEPHONE	615-49850-321	-14.05
VERIZON WIRELESS	9889158763	10/05/2021	ARENA-TELEPHONE	615-49850-321	23.14
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	ARENA-ADVERTISE/PRINT	615-49850-340	-229.50
MN ENERGY RESOURCES	3855297830	10/05/2021	ARENA-GAS UTILITIES	615-49850-383	140.01

Expense Approval Report

Payment Dates: 10/2/2021 - 10/15/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	615-49850-404	12.99
Fund 615 - ARENA Total:					1,134.76
Fund: 617 - M/P CENTER					
SECR REV FUND/CITY OF WD	10-16-21 EVENT	10/12/2021	WCC/PETTY CASH	617-10200	1,500.00
SECR REV FUND/CITY OF WD	2021-10-09 EVENT	10/06/2021	WCC/PETTY CASH	617-10200	1,500.00
HYLIFE FOODS WINDOM, LLC	REFUND DEPOSIT	10/07/2021	WCC/REFUND DEPOSIT/12-18	617-38510	200.00
SPENCER WINZENRIED	09-29-21	10/05/2021	WCC-CLEANING/SUPPLIES	617-49860-211	32.02
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/CLEANING/SUPPL	617-49860-211	21.38
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-211	87.58
RAGE INC - CAMPUS CLEANER	OCT103277	10/07/2021	WCC/CLEANING/SUPPLIES	617-49860-211	40.00
RAGE INC - CAMPUS CLEANER	OTC102939	10/01/2021	WCC-CLEANING/SUPPLIES	617-49860-211	40.00
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-217	108.18
SCHWALBACH HARDWARE	72861 SEPT 2021	10/06/2021	MAINTENANCE	617-49860-217	162.40
A & B BUSINESS	IN879239	10/06/2021	OPERATING SUPPLIES	617-49860-217	60.17
RITA HACKER -CREATIVE DESI	765	10/11/2021	WCC/UNIFORMS	617-49860-218	56.00
SPENCER WINZENRIED	08-30-21	10/04/2021	WCC-SOFT DRINKS/MIX	617-49860-254	40.31
SPENCER WINZENRIED	2021-10-02	10/06/2021	SOFT DRINKS & MIXES	617-49860-254	19.09
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/SOFT DRINKS &	617-49860-254	29.58
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/SOFT DRINKS &	617-49860-254	13.74
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/SOFT DRINKS &	617-49860-254	8.01
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/SOFT DRINKS &	617-49860-254	44.31
SPENCER WINZENRIED	2021-10-05	10/06/2021	SAMS CLUB/SOFT DRINKS &	617-49860-254	8.96
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	43.89
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	56.82
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	96.12
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	19.23
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	2.59
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	39.24
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-254	3.56
VERIZON WIRELESS	9888861761	09/28/2021	WCC-TELEPHONE	617-49860-321	-10.39
VERIZON WIRELESS	9889158763	10/05/2021	WCC-TELEPHONE	617-49860-321	15.57
CMRS - TMS #256704	10-05-2021	10/05/2021	M/P-POSTAGE 256704	617-49860-322	9.21
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-340	233.99
CITIZEN PUBLISHING CO	SEPT 2021	10/08/2021	MP-ADVERTISE/PRINT	617-49860-340	151.20
MN ENERGY RESOURCES	3855297830	10/05/2021	WCC-GAS UTILITIES	617-49860-383	137.73
ELITE MECHANICAL SYSTEMS,	9404	10/12/2021	WCC/MAINTENANCE - STRUC	617-49860-402	96.74
US BANK	6710 2021-09-20	10/07/2021	4246044555766710	617-49860-409	283.55
Fund 617 - M/P CENTER Total:					5,150.79
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002008	10/08/2021	Federal Tax Withholding	700-21701	10,122.64
MN Department of Revenue -	INV0002009	10/08/2021	State Withholding	700-21702	4,986.00
Internal Revenue Service-Payr	INV0002008	10/08/2021	Social Security	700-21703	13,165.38
MN Pera	INV0002005	10/08/2021	PERA	700-21704	902.42
MN Pera	INV0002005	10/08/2021	PERA	700-21704	7,893.86
MN Pera	INV0002005	10/08/2021	PERA	700-21704	13,899.25
MN State Deferred	INV0002006	10/08/2021	Deferred Roth	700-21705	1,162.00
MN State Deferred	INV0002006	10/08/2021	Deferred Compensation	700-21705	6,810.32
MN CHILD SUPPORT PAYMEN	INV0002007	10/08/2021	Child Support Payment	700-21709	97.83
Internal Revenue Service-Payr	INV0002008	10/08/2021	Medicare Withholding	700-21711	3,818.26
FURTHER (Select Account)	39979535	10/05/2021	FLEX CONTRIBUTION	700-21712	75.00
FURTHER (Select Account)	39989049	10/13/2021	FLEX SPENDING	700-21712	589.31
MII LIFE	OCTOBER 2021	10/08/2021	VEBA HSA SPLIT	700-21720	520.85
MII LIFE	OCTOBER 2021	10/08/2021	VEBA	700-21720	8,958.45
MII LIFE	OCTOBER 2021	10/08/2021	HSA	700-21722	3,020.90
FURTHER (Select Account)	INV0002004	10/08/2021	HSA Employee Contribution	700-21723	422.35
Fund 700 - PAYROLL Total:					76,444.82
Grand Total:					460,350.79

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	80,322.09
211 - LIBRARY	3,197.67
225 - AIRPORT	1,879.12
230 - POOL	1,646.28
235 - AMBULANCE	13,858.78
250 - EDA GENERAL	14,951.47
252 - EDA SCDP	11,893.30
254 - NORTH IND PARK	622.81
274 - TIF 1-19 NWIP II	2,618.27
308 - 2020 STREET PROJECT	2,436.36
401 - GENERAL CAPITAL PROJECTS	13,495.05
601 - WATER	20,698.35
602 - SEWER	2,865.52
604 - ELECTRIC	30,123.39
609 - LIQUOR STORE	100,173.63
614 - TELECOM	76,838.33
615 - ARENA	1,134.76
617 - M/P CENTER	5,150.79
700 - PAYROLL	76,444.82
Grand Total:	460,350.79

Account Summary

Account Number	Account Name	Payment Amount
100-36200	Other Income	-595.90
100-41110-308	Training & Registrations	16.02
100-41110-350	Printing & Design	2,629.50
100-41310-200	Office Supplies	781.36
100-41310-217	Other Operating Supplie	110.12
100-41310-322	Postage	181.02
100-41310-350	Printing & Design	40.80
100-41310-480	Other Miscellaneous	210.00
100-41910-212	Motor Fuels	75.06
100-41910-304	Legal Fees	615.00
100-41910-308	Training & Registrations	170.00
100-41910-321	Telephone	5.18
100-41910-322	Postage	59.68
100-41910-350	Printing & Design	-21.50
100-41910-435	Books and Pamphlets	123.17
100-41940-383	Gas Utility	45.00
100-41940-385	Sewer Utility	7.38
100-41940-406	Repairs & Maint - Groun	874.00
100-42120-200	Office Supplies	281.15
100-42120-212	Motor Fuels	1,692.12
100-42120-305	Medical & Dental Fees	40.00
100-42120-308	Training & Registrations	125.00
100-42120-321	Telephone	1,490.88
100-42120-322	Postage	1.02
100-42120-326	Data Processing	721.59
100-42120-404	Repairs & Maint - M&E	186.18
100-42120-405	Repairs & Maint - Vehicl	545.60
100-42120-419	Vehicle Lease	3,224.20
100-42120-433	Dues & Subscriptions	230.00
100-42120-480	Other Miscellaneous	35.89
100-42220-211	Cleaning Supplies	47.06
100-42220-212	Motor Fuels	179.20
100-42220-215	Materials & Equipment	392.43
100-42220-217	Other Operating Supplie	60.17

Account Summary

Account Number	Account Name	Payment Amount
100-42220-308	Training & Registrations	100.00
100-42220-322	Postage	0.45
100-42220-350	Printing & Design	399.60
100-42220-383	Gas Utility	270.49
100-42220-404	Repairs & Maint - M&E	48.34
100-42220-405	Repairs & Maint - Vehicl	1,820.98
100-42220-491	Payments to Other Orga	51,869.28
100-43100-212	Motor Fuels	944.20
100-43100-217	Other Operating Supplie	184.17
100-43100-224	Street Maint Materials	116.50
100-43100-225	Landscaping Materials	550.00
100-43100-241	Small Tools	2,244.94
100-43100-321	Telephone	5.28
100-43100-322	Postage	2.60
100-43100-350	Printing & Design	1,756.68
100-43100-383	Gas Utility	48.92
100-43100-384	Refuse Disposal	146.00
100-43100-404	Repairs & Maint - M&E	2,499.81
100-43100-405	Repairs & Maint - Vehicl	233.14
100-43100-406	Repairs & Maint - Groun	10.00
100-43100-444	License Fees	16.61
100-45120-217	Other Operating Supplie	12.88
100-45202-212	Motor Fuels	117.55
100-45202-350	Printing & Design	-229.50
100-45202-384	Refuse Disposal	60.00
100-45202-404	Repairs & Maint - M&E	369.78
100-45202-405	Repairs & Maint - Vehicl	34.15
100-45202-406	Repairs & Maint - Groun	2,110.86
211-45501-200	Office Supplies	96.03
211-45501-217	Other Operating Supplie	494.42
211-45501-350	Printing & Design	-459.00
211-45501-383	Gas Utility	45.82
211-45501-402	Repairs & Maint - Struct	983.34
211-45501-433	Dues & Subscriptions	246.87
211-45501-435	Books and Pamphlets	1,790.19
225-45127-200	Office Supplies	29.00
225-45127-212	Motor Fuels	41.86
225-45127-217	Other Operating Supplie	43.47
225-45127-381	Electric Utility	421.67
225-45127-406	Repairs & Maint - Groun	81.12
225-45127-460	Miscellaneous Taxes	116.00
225-45127-462	Real Estate Taxes	1,146.00
230-45124-217	Other Operating Supplie	643.40
230-45124-383	Gas Utility	992.88
230-45124-404	Repairs & Maint - M&E	10.00
235-33436	Reimbursements	452.25
235-42153-212	Motor Fuels	3,386.92
235-42153-217	Other Operating Supplie	840.98
235-42153-312	Nursing	4,095.90
235-42153-321	Telephone	233.11
235-42153-322	Postage	26.46
235-42153-334	Meals/Lodging	366.08
235-42153-340	Advertising & Promotion	-229.50
235-42153-383	Gas Utility	180.33
235-42153-404	Repairs & Maint - M&E	2,529.96
235-42153-405	Repairs & Maint - Vehicl	144.92
235-42153-406	Repairs & Maint - Groun	31.37
235-42153-460	Miscellaneous Taxes	1,800.00

Account Summary

Account Number	Account Name	Payment Amount
250-46520-200	Office Supplies	16.02
250-46520-304	Legal Fees	450.00
250-46520-321	Telephone	5.53
250-46520-322	Postage	4.84
250-46520-331	Travel Expense	342.72
250-46520-334	Meals/Lodging	383.28
250-46520-340	Advertising & Promotion	208.00
250-46520-350	Printing & Design	137.20
250-46520-381	Electric Utility	23.00
250-46520-401	Repairs & Maint - Buildi	72.49
250-46520-402	Repairs & Maint - Struct	154.79
250-46520-438	Meeting Expense	28.72
250-46520-462	Real Estate Taxes	13,032.88
250-46520-480	Other Miscellaneous	92.00
252-46520-491	Payments to Other Orga	11,893.30
254-46520-381	Electric Utility	115.96
254-46520-462	Real Estate Taxes	506.85
274-46530-462	Real Estate Taxes	2,618.27
308-41000-480	Other Miscellaneous	2,436.36
401-49950-503	Capital Outlay - Streets	10,387.05
401-49950-506	Capital Outlay - Building	3,108.00
601-49400-212	Motor Fuels	277.07
601-49400-216	Chemicals and Chemical	3,977.09
601-49400-217	Other Operating Supplie	245.67
601-49400-227	Utility System Maint Sup	3,333.39
601-49400-321	Telephone	10.81
601-49400-322	Postage	172.46
601-49400-334	Meals/Lodging	415.43
601-49400-383	Gas Utility	2,237.00
601-49400-404	Repairs & Maint - M&E	679.36
601-49400-408	Repairs & Maint - Distrib	4,232.07
601-49400-443	Intergovernmental Fees	5,118.00
602-49450-212	Motor Fuels	81.81
602-49450-217	Other Operating Supplie	60.17
602-49450-310	Lab Testing	725.31
602-49450-321	Telephone	12.99
602-49450-322	Postage	172.88
602-49450-381	Electric Utility	106.34
602-49450-383	Gas Utility	107.20
602-49450-404	Repairs & Maint - M&E	1,598.82
604-14200	Inventory	1,737.59
604-16300	Improvements Other Th	21,204.69
604-49550-200	Office Supplies	2.14
604-49550-212	Motor Fuels	653.59
604-49550-217	Other Operating Supplie	407.33
604-49550-241	Small Tools	146.09
604-49550-304	Legal Fees	492.00
604-49550-308	Training & Registrations	1,750.00
604-49550-310	Lab Testing	113.00
604-49550-321	Telephone	-4.97
604-49550-322	Postage	185.06
604-49550-325	Dispatching	25.00
604-49550-333	Freight and Express	291.48
604-49550-340	Advertising & Promotion	-462.00
604-49550-383	Gas Utility	45.00
604-49550-402	Repairs & Maint - Struct	17.08
604-49550-404	Repairs & Maint - M&E	341.01
604-49550-405	Repairs & Maint - Vehicl	139.77

Account Summary

Account Number	Account Name	Payment Amount
604-49550-406	Repairs & Maint - Groun	184.60
604-49550-408	Repairs & Maint - Distrib	2,347.75
604-49550-460	Miscellaneous Taxes	-692.82
604-49550-491	Payments to Other Orga	1,200.00
609-49751-200	Office Supplies	719.06
609-49751-211	Cleaning Supplies	43.54
609-49751-217	Other Operating Supplie	266.26
609-49751-251	Liquor	33,224.00
609-49751-252	Beer	53,421.74
609-49751-253	Wine	7,982.98
609-49751-254	Soft Drinks & Mix	1,316.47
609-49751-256	Tobacco Products	190.64
609-49751-257	Ice	368.20
609-49751-261	Other Merchandise	57.64
609-49751-322	Postage	2.22
609-49751-331	Travel Expense	182.56
609-49751-333	Freight and Express	747.82
609-49751-340	Advertising & Promotion	1,561.46
609-49751-383	Gas Utility	89.04
614-16400	Machinery & Equipment	1,940.09
614-20201	Excise Tax Payable	877.49
614-20206	911 TAP & TACIP Fees CI	1,199.50
614-49870-212	Motor Fuels	196.36
614-49870-217	Other Operating Supplie	1,580.52
614-49870-227	Utility System Maint Sup	1,170.86
614-49870-241	Small Tools	473.93
614-49870-304	Legal Fees	520.00
614-49870-321	Telephone	32.37
614-49870-322	Postage	178.63
614-49870-340	Advertising & Promotion	200.98
614-49870-383	Gas Utility	12.26
614-49870-401	Repairs & Maint - Buildi	117.35
614-49870-404	Repairs & Maint - M&E	75.37
614-49870-432	Uncollectible	120.34
614-49870-441	Transmission Fees	50.06
614-49870-442	Subscriber Fees	54,696.03
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	13,076.75
614-49870-448	On-Call Support	74.34
615-49850-212	Motor Fuels	58.23
615-49850-215	Materials & Equipment	179.25
615-49850-217	Other Operating Supplie	964.69
615-49850-321	Telephone	9.09
615-49850-340	Advertising & Promotion	-229.50
615-49850-383	Gas Utility	140.01
615-49850-404	Repairs & Maint - M&E	12.99
617-10200	Petty Cash	3,000.00
617-38510	M/P Room Rent	200.00
617-49860-211	Cleaning Supplies	220.98
617-49860-217	Other Operating Supplie	330.75
617-49860-218	Uniforms	56.00
617-49860-254	Soft Drinks & Mix	425.45
617-49860-321	Telephone	5.18
617-49860-322	Postage	9.21
617-49860-340	Advertising & Promotion	385.19
617-49860-383	Gas Utility	137.73
617-49860-402	Repairs & Maint - Struct	96.74
617-49860-409	Repairs & Maint - Utilitie	283.56

Account Summary

Account Number	Account Name	Payment Amount
700-21701	Federal Withholding	10,122.64
700-21702	State Withholding	4,986.00
700-21703	FICA Tax Withholding	13,165.38
700-21704	PERA Contributions	22,695.53
700-21705	Retirement	7,972.32
700-21709	Wage Levy	97.83
700-21711	Medicare Tax Withholdi	3,818.26
700-21712	Flex Account	664.31
700-21720	VEBA Contributions	9,479.30
700-21722	HSA Contribution	3,020.90
700-21723	HSA Employee Contribu	422.35
	Grand Total:	460,350.79

Project Account Summary

Project Account Key	Payment Amount
None	460,350.79
Grand Total:	460,350.79

CJW
10/15/2021

RESOLUTION #2021-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE WINDOM LIBRARY TO THE WINDOM LIBRARY FOR FURNITURE

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation of \$397.75 from Friends of the Windom Library for the Windom Library; and

WHEREAS, the donation requires that the donation be used for furniture in the Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$397.75 offered by Friends of the Windom Library to be used for furniture in the Library.

Adopted by the Council this 19th day of October, 2021.

Attest: _____
 Steven Nasby, City Administrator

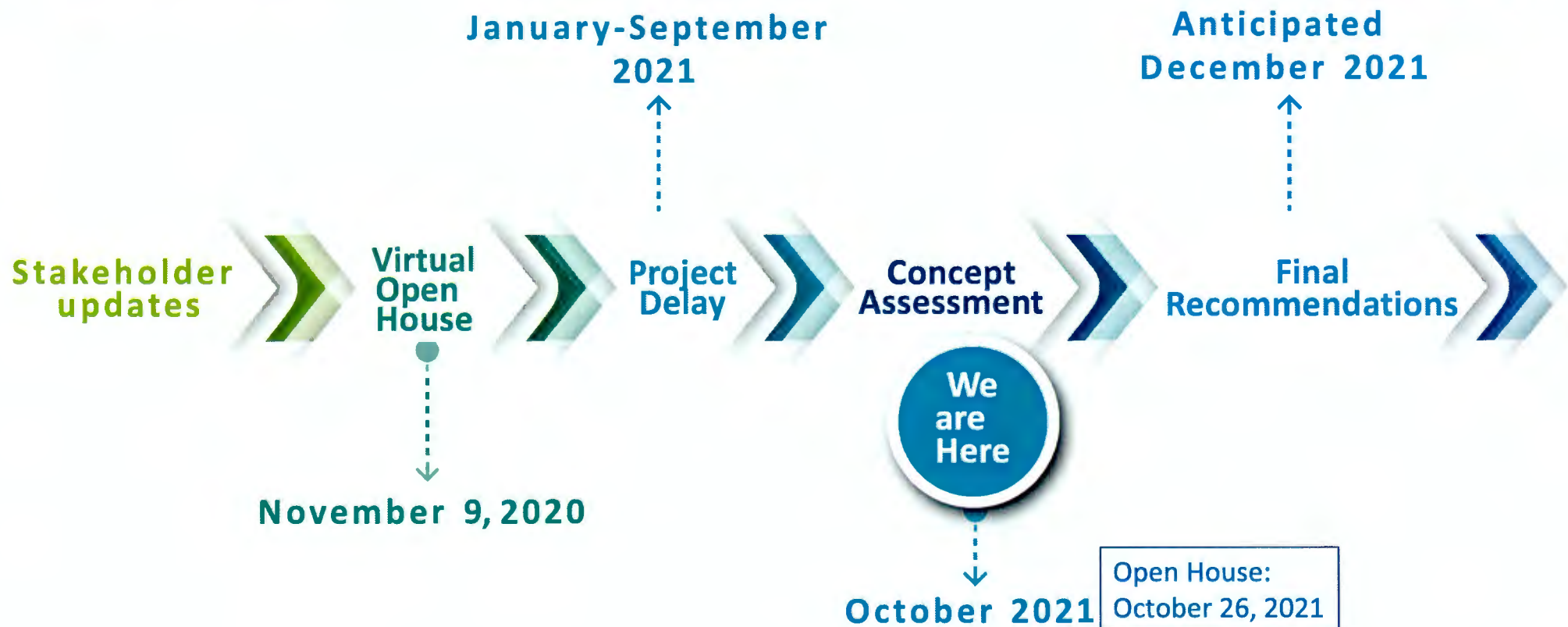
Dominic Jones, Mayor

TH60
CORRIDOR
STUDY

*Windom City Council
October 19, 2021*



Process



Project Changes

- 📍 What has changed since we last met in October 2020:
 - 📍 Kwik Trip Development progress, roadway improvements being planned:
Construction Summer 2022
 - 📍 Southbound right turn lane at Dollar General progressing,
Construction Summer 2022
- 📍 With feedback on previous concepts, additional concepts refined:
 - 📍 Through Windom between 6th Street and 12th Street:
 - 📍 Analyzed adding right turn lanes
 - 📍 New concept TH 60 North of US 71:
 - 📍 4-lanes with median and turn lanes.
 - 📍 Removing R-CUT concepts from future consideration:

Area 1- TH 60 South Concepts

~~1.1 – Four - Lane RCUT at US 71~~

- R-Cut dropped from further discussion

1.2 – Four - Lane TH 60, Roundabout at US 71

1.3 – Two - Lane TH 60, Roundabout at US 71

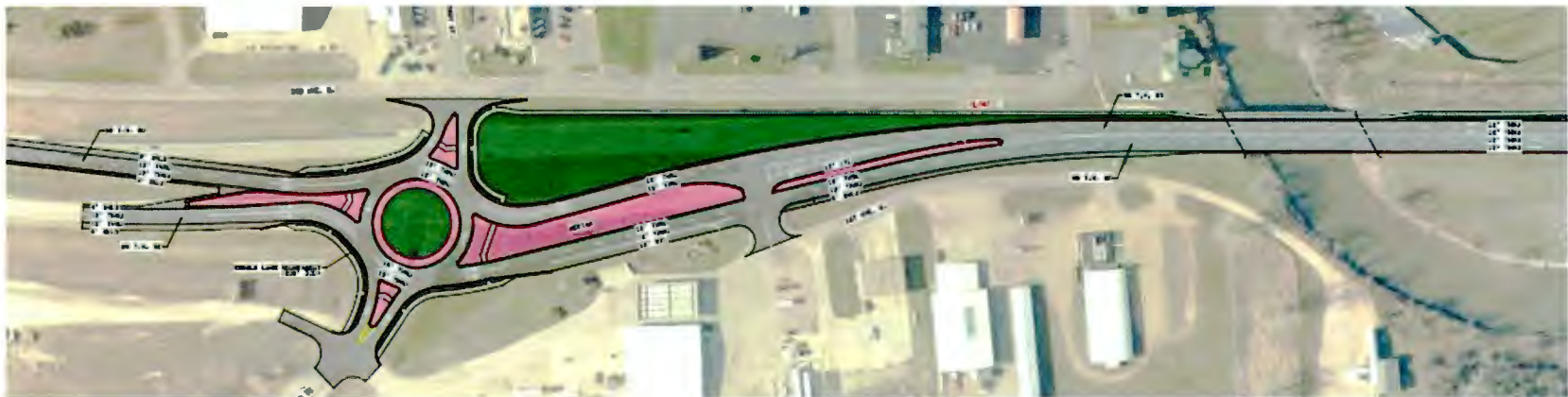
~~1.4 – Two - Lane TH 60, Roundabout at US 71, median~~

- Deleted for simplification of conversation

Area 1- TH 60 South Concepts

1.2 - TH 60, Roundabout at US 71 (4-lane option)

- Exact access to be refined in coordination with current 3-lane conversion by MnDOT related to Kwik Trip development.



Area 1- TH 60 South Concepts

1.2 - TH 60, Roundabout at US 71 (2-lane option)

- Exact access to be refined in coordination with current 3-lane conversion by MnDOT related to Kwik Trip development.



Alternatives Analysis Segments and Alternatives

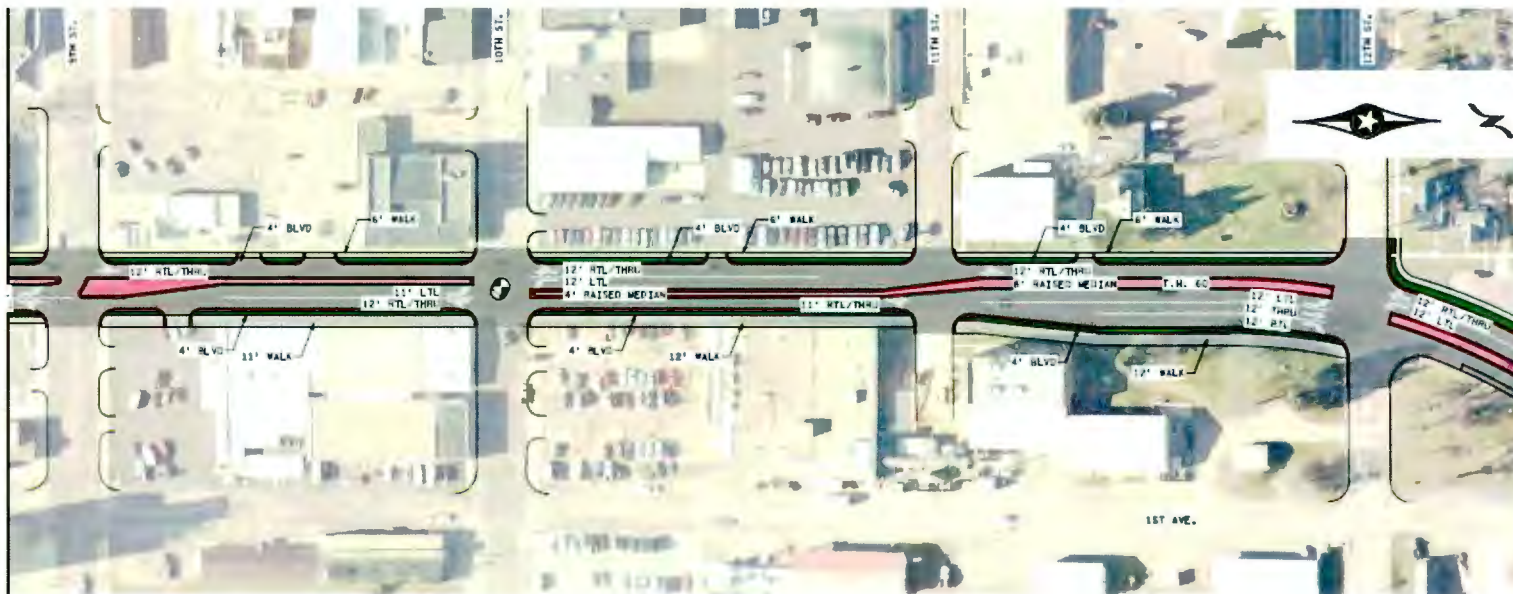


Area 2 - TH 60 Urban Core Concepts (Two through lanes with turn lanes*)

- ~~📍 2.1 – Compact Roundabouts at 6th, 10th and 16th Streets~~
- 📍 2.2 – Medians, Full Access at public crossings
 - 📍 Controlled intersections (Signals or Roundabouts) at 6th, 10th, and 16th Streets,
- 📍 2.3 – Medians, Access Restricted
 - 📍 Fewer controlled intersections w/Signals or Roundabouts at 6th, 10th, 16th Streets,
- ~~📍 2.4 – Similar to 2.3, but More Access Restrictions: Median closed at 7th, 13th, 15th Streets,
3/4 Access (No lefts out) at 8th, 9th, 11th, 14th Streets~~
- 📍 2.5 – **New** Two Way Center Left Turn Lane (TWLTL)

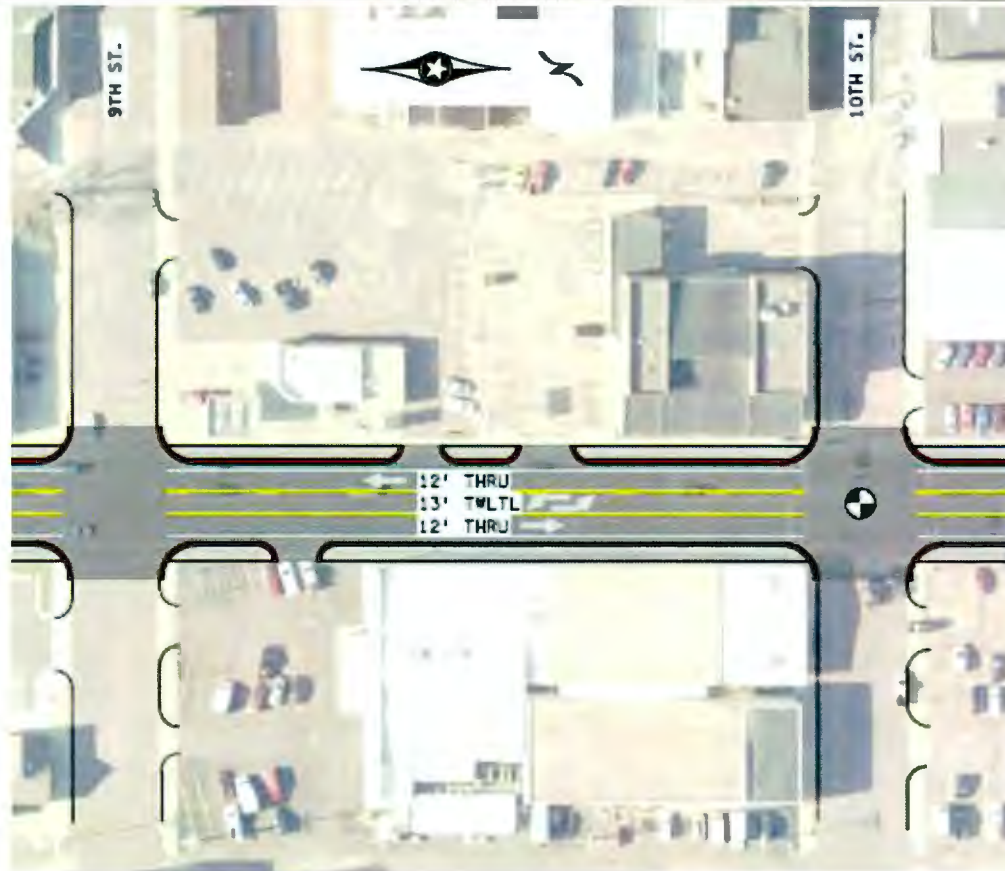
* - Note: Turn lanes are incorporated at public crossings where physical space allows. There are a number of locations that right turn lanes cannot be accommodated.





Area 2 - TH 60 Urban Core Concepts

📍 2.5 - 3-Lane TWLTL



Circumstance	Percentage (%)
If someone is attacking you	85
If someone is threatening you	75
If someone is harassing you	65
If someone is insulting you	55
If someone is annoying you	45



Alternatives Analysis Segments and Alternatives



Area 3 - TH 60 North Concepts

- ~~📍 3.1 – **Two-Lanes** on TH 60, with **RCUT** at US 71, **median** to north~~
- 📍 3.2 – **Two-Lanes** on TH 60, with **Roundabout** at US 71, Two-Way Center Left-Turn Lane (TWLTL)
- 📍 3.3 – **Two-Lanes** on TH 60, with **Roundabout** at US 71, **center median**
- ~~📍 3.4 – **Two-Lanes** on TH 60, with **Roundabout** at US 71, **optional** restrictive median to north~~
- 📍 3.5 – **Four-Lanes** on TH 60, with **Roundabout** at US 71, **center median**

Age Group	Percentage of Respondents
18-29	65%
30-49	75%
50-69	80%
70+	85%



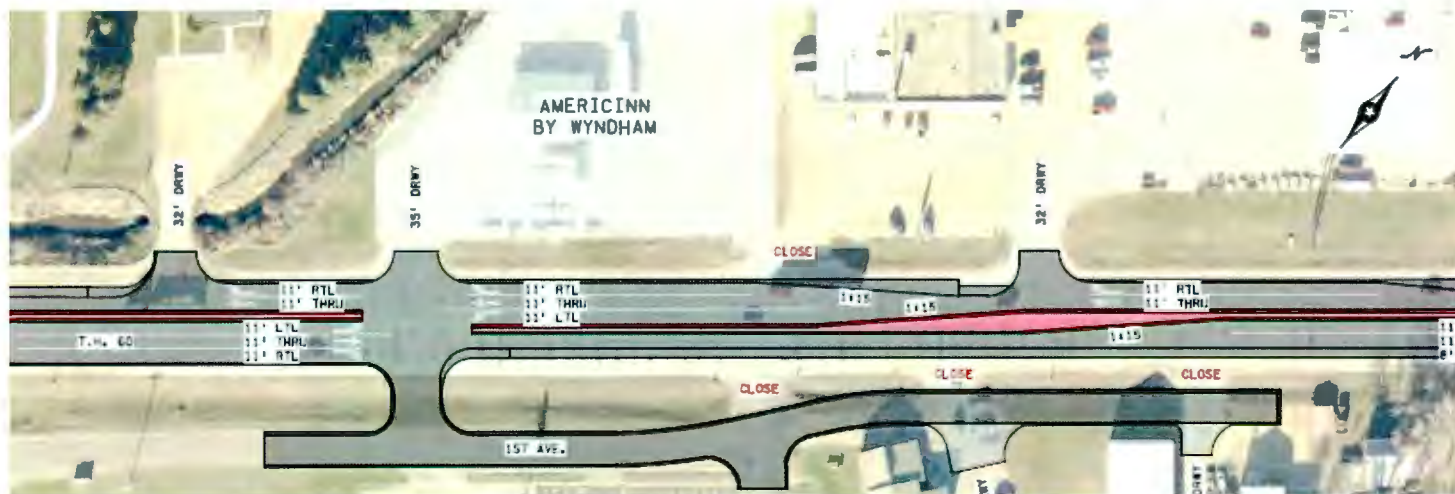
Area 3 - TH 60 North Concepts

- 📍 3.2 – **Two-Lanes** on TH 60, with **Roundabout** at TH 71, Two-Way Left-Turn Lane (**TWLTTL**), and right turn lanes



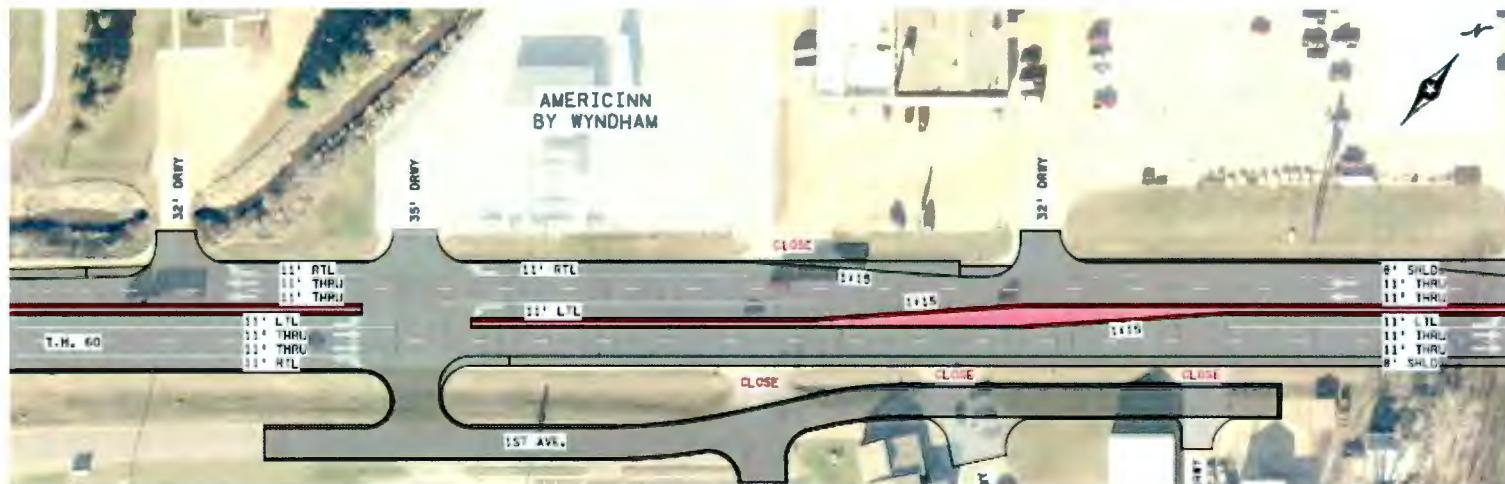
Area 3 - TH 60 North Concepts

- 3.3 – Two-Lanes on TH 60, with Roundabout at TH 71, center median with turn lanes



Area 3 - TH 60 North Concepts

- 3.5 – Four-Lanes on TH 60, with Roundabout at TH 71, center median with turn lanes



Area 4 – TH 71 (South) east of TH 60

📍 4.1 – TH 71 east of TH 60: No changes

Alternatives Analysis Segments and Alternatives



Area 5 - US 71 North

5.1 - Two Way Center Left Turn Lane (TWLTL)

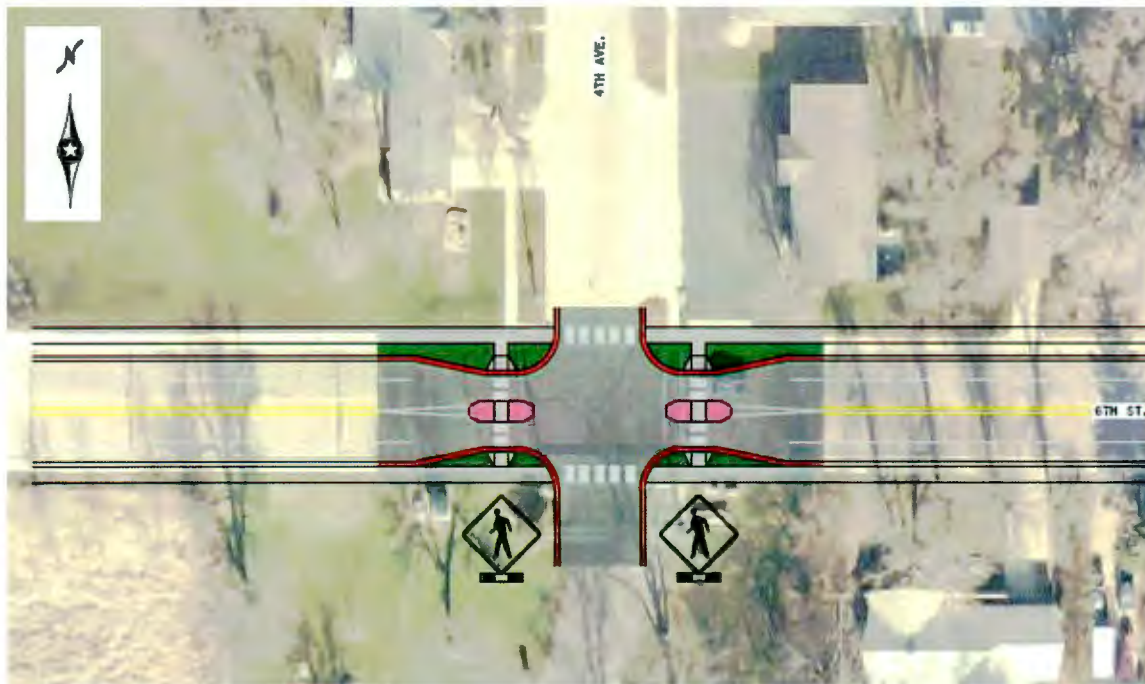


Alternatives Analysis Segments and Alternatives



Area 6 - TH 62

6.1 - Pedestrian-activated **Rapid Flashing Beacon** and median **Bump-Outs**



Next Steps



ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: October 19, 2021 (City Council Meeting Date)
RE: Conditional Use Permit Application
DEPT: Building & Zoning
CONTACT: Andrew Spielman, Building & Zoning Official, at 832-8660 or andrew.spielman@windommn.com

Recommendations/Options/Action Requested

Approve the Conditional Use Permit Application submitted by the Economic Development Authority of Windom (property owner) and Cemstone Concrete Materials, LLC (property purchaser) to allow construction of a concrete plant in an I-1 ("Light Industrial") District.

Issue Summary/Background

Conditional Use Permit Application:

Applicants/Owners: Economic Development Authority of Windom (Applicant-Owner) & Cemstone Concrete Materials, LLC (Applicant-Property Purchaser)

Address of Property: 580 Opportunity Drive, Windom, MN

Description: Lot 1, Block 2 and the South 50 Feet of Outlot "A" of the North Windom Industrial Park Subdivision in the City of Windom, Cottonwood County, Minnesota.

Parcel ID#: 25-556-0060 & a portion of 25-556-0130

The Applicants/Owner filed the Application requesting a conditional use permit to allow a construction of a new concrete plant on property which Cemstone Concrete Materials, LLC is purchasing from the EDA. The Public Hearing was scheduled for the October 12th Planning Commission Meeting. Notice of the Meeting had been published in the paper and provided to the adjoining property owners. There were four Planning Commissioners at the meeting which does not constitute a quorum. The EDA Development Director and two representatives from Cemstone were also present at the meeting and provided information and answered questions concerning the proposed project. No one from the public was present to comment on the proposed project and no comments had been received by the Building & Zoning Office concerning the project.

Following the presentation, the unanimous consensus of the Commissioners present was that the conditional use permit for a concrete plant in an I-1 District (the North Windom Industrial Park) should be approved.

Fiscal Impact

There is no fiscal impact for the City.

Attachments

1. Zoning Application for Conditional Use Permit;
2. Planning Commission's Public Hearing Notice;
3. Aerials of property and initial draft of a site plan.

CITY OF WINDOM, MINNESOTA

**444 9th Street
Windom, MN 56101
507-831-6125**

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Cemstone Concrete Materials, LLC
Address 2025 Centre Pointe Blvd.
City Mendota Heights State MN Zip 55120 (Phone: 651-286-1307)

Owner(s): (If other than Applicant)
Name(s) Economic Development Authority of Windom
Address 444 Ninth Street, P. O. Box 38
City Windom State MN Zip 56101 (Phone: 507-832-8661)

Property Address: 580 Opportunity Drive, Windom, MN

Legal Description of Property: Lot(s) 1 Block(s) 2 Addition North Windom Industrial Park
Subdivision and the South 50 Feet of Outlot "A" of North Windom Industrial
Park Subdivision Parcel No. 255560060 & a portion of
(If metes and bounds, attach description.) 25-556-0130

Existing Use of Property: Farming Present Zoning: I-1

Action Requested: Conditional Use Permit ☒ Variance ☐
Subdivision (Sketch Plat) ☐ Preliminary Plat ☐ Final Plat ☐
Planned Unit Development (PUD) ☐
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: ☐
Other (Specify): ☐

Description and Reason for Request (Attach Additional Information if necessary and/or required)
Construction of a ready-mix concrete batch plant facility.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

X [Signature] X [Signature]
[SIGNATURES OF APPLICANT(S)] Rick Clerc, President
Date: Sept. 1, 2021

Fee: \$150.00

Paid: Ck. EFT Date: 9-15-21

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 17 day of September, 2021.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT
CONCRETE PLANT IN I-1 DISTRICT**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.545–152.551, notice is hereby given that the Applicant/Owner, ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM, of 444 Ninth Street, Windom, Minnesota, and Applicant, CEMSTONE CONCRETE MATERIALS, LLC of 2025 Centre Pointe Boulevard, Mendota Heights, Minnesota, have submitted a zoning application for a conditional use permit, pursuant to City Code Section 152.152(C), concerning property located in the North Windom Industrial Park. This property is located in an I-1 District (“Light Industrial District”) (City Code Sections 152.150 – 152.155). The Applicants request a conditional use permit to allow construction of a concrete plant on the property. A conditional use permit would be required for this type of use in an I-1 District.

A public hearing to consider this application will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, October 12, 2021, at 7:05 p.m.**

The application and a preliminary site plan may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing. Prior to the public hearing, members of the public may also contact the Building & Zoning Office by phone at 507-832-8660 or 507-832-8659 or by e-mail at andrew.spielman@windommn.com to obtain information concerning the application.

Those persons wishing to be heard on this application for consideration of a conditional use permit are requested to be at this meeting or participate by telephonic or electronic means. If you wish to monitor or participate in the public hearing by phone or electronically, please contact the Building & Zoning Office for instructions. Members of the public accessing the meeting will be asked to mute their phones’ microphones until the allotted time for public comments.

Legally described as follows: Lot One (1), Block Two (2) and the South Fifty (50) Feet of Outlot “A” of the North Windom Industrial Park
Subdivision in the City of Windom, Cottonwood County,
Minnesota.

Parcel ID #: 25-556-0060 & a portion of 25-556-0130

Address of the Property is: 580 Opportunity Drive, Windom, MN 56101

By Order of the City of Windom
Andrew W. Spielman, Zoning Administrator

Published: Cottonwood County Citizen (September 29, 2021)

North Windom Industrial Park



580 Opportunity Dr, Windom, MN 56101
5.39 Acres



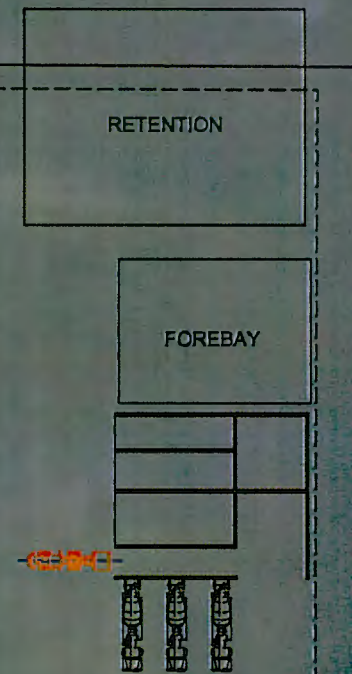
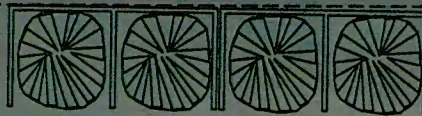
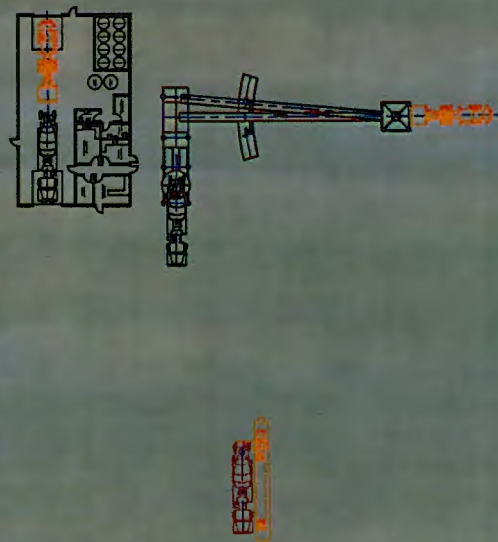
For more information, please contact Drew Hage, Windom EDA
Executive Director, at 507-832-8661 or drew.hage@windommn.com

Water Retention Property Lot Split

- 250'x50' (.287 acres)
- 25' water easement – west side
- 50' water easement – east side



410th St



ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Street Committee and Personnel Committee Chair
DATE: October 15, 2021
RE: Hiring Street Foreman
DEPT: Administration
CONTACT: Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

The Street Committee and Personnel Committee Chair recommends that the City Council take the following action:

1. Hire Jon Ketzenberg as Street Foreman at Step 12 of the IBEW labor contract, including the wage adjustment agreement.

Issue Summary/Background

The Street Foreman position has been vacant since May 2021 and during this time only four applications were received and two interviews were conducted by the Street Committee and Street Superintendent. The position was initially offered to Jon Ketzenberg as an internal candidate, but he turned it down based on compensation.

The Personnel Committee discussed this situation and had discussions with the union (IBEW). At the October 5, 2021 City Council meeting a wage adjustment and Letter of Agreement was completed between the City and IBEW for this matter.

As the Street Foreman position would have a new wage structure both IBEW and City concurred that the position would need to be re-advertised, at a minimum, internally for five working days. The position was posted on October 6, 2021 and the expiration of the internal period was October 13, 2021. One internal application was received and this candidate was interviewed by Council member Grunig and the City Administrator. It is our recommendation that Jon Ketzenberg be hired for the foreman position.

If the City Council approves this internal transfer then an opening is created within the Department for the mechanic's position. The open mechanic position will be the subject of discussions regarding the workload and other staffing options.

Fiscal Impact

The Street Department budget includes the Street Foreman position.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Utility Commission and City Administrator
DATE: October 14, 2021
RE: Electric Inventory Clerk – New Shared Position
DEPT: Electric and Administration
CONTACT: Jason Sykora: Jason.Sykora@windommn.com or Steve Nasby: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Ratify the posting for a shared Electric Inventory Clerk\Sr. Administrative Assistant position.

Issue Summary/Background

Cheryl Lillegaard, Electric Inventory Clerk, is retiring at the end of October. The Electric Inventory Clerk position has been in place since 2006 at its current classification and was previously an Inventory\Administrative Assistant. Due to the long tenure of this position, and evolution of duties and technologies, the Electric Superintendent comprised a list of tasks\duties that may be absorbed by other staff, have been eliminated or could be moved to City Hall.

Discussions with the Utility Commission, Personnel Committee and union (IBEW) have yielded an agreement to create a shared position of Electric Inventory Clerk\Sr. Administrative Assistant (50/50). Since City Hall is the primary point of contact for the public the position will be housed at City Hall.

Attached is the proposed job description and pay range. To expedite the process for filling the position, staff posted the shared position on October 15 with the concurrence of the Personnel Committee.

Fiscal Impact

Anticipated savings to the Electric Department due to reduced staffing.

Attachments

1. Job Description

Position Title: Electric Inventory Clerk/Administrative Assistant
Supervised By: Finance Director/Controller and Electric Superintendent
Salary Range: Grade 5.5 \$17.43 (Step 1) to \$22.44 (Step 12)
Hours Worked: Typically, 8:00 a.m. to 5:00 p.m. Monday - Friday. 40 hours per week.

JOB SUMMARY

Under the direction of the Electric Superintendent or Finance Director/Controller, this position is primarily responsible for providing administrative and technical support (some non-routine) through clerical duties, inventory control, general reception, and front desk responsibilities in assisting the Electric Department and public with questions, payments, complaints, and utility/telecom service installs/changes. Responsibilities may include performing light accounting support activities, preparing administrative reports and correspondence, a variety of data entry assignments in updating City records, and other related support tasks as delegated by the Finance Director/Controller or Electric Superintendent.

Supervision Received: Works under the general administrative supervision of the Finance Director/Controller and Electric Superintendent.

KNOWLEDGE, SKILLS, AND ABILITIES

Customer service and human relation skills in assisting, dealing with and applying proper phone etiquette and informational assistance in dealing with employees, customers, department managers, and the public.

Prioritizing duties and assignments.

Basic math skills needed to add, subtract, multiply and divide units of measure using whole numbers, fractions and/or decimals.

Ability to verify, identify or locate errors when balancing loans/payments/cash, etc.

Using and operating computers, keyboard skills, and applying office productivity software for basic word processing, file maintenance and data entry.

Performing duties and tasks that require considerable attention to detail, precision and accuracy in recording, entering, tracking or monitoring City record maintenance activities.

Ability to learn and apply City office routines, systems and office procedures. Operating and using general office equipment including, copies, fax machines, duplicating equipment, internet, telecommunications equipment and voice mail.

Ability to learn and acquire skills and knowledge of other positions within area of assignment.

TYPICAL DUTIES

Customer service both in person and by telephone; screens and refers callers and visitors; taking and transmitting messages; answers routine questions concerning department and city functions, services and procedures.

Serves the public as cashier, receiving payments for permits, licenses fees, utility billings, and miscellaneous billings. Balances cash and checks received and prepares daily deposit.

Completes sales orders for new customers and service/account changes for existing customers by collecting and entering customer information in billing system, scheduling install appointments, and collecting necessary installation fees.

Primary contact for customer inquiries; collects pertinent information and creates trouble tickets in the billing system for any utility/telecom service issues.

Primary contact for Energy Assistance vendor providing cost and consumption history for customers as requested.

Completes final review of work orders in the billing system.

Enters payment arrangements with past due utility/telecom customers. Tracks account balances for inactive customers; completes and sends notice of Final Bill and Second Notice if needed; completes write off of uncollectible accounts and submits to collection agency; tracks recoveries from collection agency and applies payment to the customer file in billing system. Prepares door tags or other customer notices as necessary.

Prepares and composes correspondence, memoranda, forms, invoices, statements, documents and other material. Maintains a variety of records, enters data, and prepares reports including on-line auction site.

Responsible for purchasing, receiving and inventory of all electrical equipment and supplies.

Provides support and assists with the operation and maintenance of the Electric Load Management System and Energy Management Information System.

Responsible for coordination, editing and publishing of content and maintenance for Telecom Department public access channel system and equipment.

Processes accounts payable, invoices, issues payment and maintains vendor files. Completes non-utility invoicing and payments.

Performs related duties as apparent or assigned.

The duties listed above are intended only as illustrations of the types of work that may be performed. The omission of statements concerning specific duties does not exclude them from inclusion in this position if the work is similar, related or logical assignment for this position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer.

QUALIFICATIONS

Minimum requirement: Two years clerical/administrative experience, high school diploma or equivalent, computer experience using word processing, spreadsheets, database and billing software and customer service experience.

Desired: Business school graduate, two years administrative or customer service experience.

Dated: October 19, 2021

Approval: _____
Personnel Committee

Approval: _____
City Administrator



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No. - WINDM 159288

Location: Windom, MN

Contractor Astech Corp.

Contract Date September 7, 2021

PO Box 1023

Pay This Amount \$ 24,065.00

St. Cloud, MN 56302

Contract Amount \$ 24,065.00

Contract for 2021 Airport Crack Seal

Application Date 10.8.21

For Period Ending 9.28.21

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1012.2	Traffic Provisions / Airport Security /	LS	1	1	\$250.00	\$250.00
2021.501	Mobilization	LS	1	1	4,000.00	\$4,000.00
2051.501	Maintenance and Restoration of Haul	LS	1	1	250.00	\$250.00
P-605-5.1	Joint Sealing Filler (Re-seal)	LB	3000	3000	1.68	\$5,040.00
P-605-5.2	Joint Sealing Filler (Route and Seal)	LB	2500	2500	1.65	\$4,125.00
P-605-5.3	2- Part Crack Repair (Clean, Fill, Seal)	LB	5000	5000	1.60	\$8,000.00
P-605-5.4	2- Part Crack Repair (Clean, Fill, Seal)	LB	1500	1500	1.60	\$2,400.00

Total Contract Amount

\$24,065.00

Application for Payment (continued)

Total Contract Amount	\$ 26,065.00	Total Amount Earned	\$ 24,065.00
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: _____	AFP No. 6: _____	GROSS AMOUNT DUE	\$ 24,065.00
AFP No. 2: _____	AFP No. 7: _____	LESS 0 % RETAINAGE	\$
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ 24,065.00
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ 24,065.00

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2021 Airport Crack Seal, Windom, MN, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date October 8th, 2021

Astech Corp.

(Contractor)

COUNTY OF Stearns
STATE OF Minnesota) SS

By Mary L. Aschenbrenner
(Name and Title)
Mary L. Aschenbrenner, Vice-President

Before me on this 8th day of October, 2021, personally appeared

Mary L. Aschenbrenner known to be, who being duly sworn did depose and say that he is the Vice-President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires January 31, 2024
JESSICA L. WINTER
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2024

Jessica L. Winter
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By Emily Eubank
Date 10/12/21

City of Windom

By _____
Date _____